
SEPTEMBER 5, 2023
MINUTES

The Meeting of the Bristow City Council Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Mayor Kris Wyatt, Councilmembers: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters and Randy Witty. Councilmember Absent: Jeff Roberts.

Reverend Earnest Kellum with Prayer and then led the Pledge of Allegiance.

Presentation from Cody McGee with Watco and Blake Harvey with Stillwater Central Railroad on the Railroad crossings in town. Mr. McGee stated we could possibly get state or Federal Funding if we closed the crossing on West 2nd Street. The Railroad would be able to upgrade three (3) crossings in town. Councilman Joe Church asked why the Railroad does not maintain the crossings. Cody stated there are Several conditions they must comply with, and they do to an extent. The average life span on a crossing is eight to ten (8-10) years. Blake said a lot of the crossings are wood panel crossings, and they can only do One (1) crossing a year. Councilman Peters asked what they would replace them with. Cody said they would go back with Rubber. Cody stated if not funded by the state, they can only do one crossing at a time. Councilwoman Fletcher asked if we close 2nd street crossing will they replace Three (3) crossings from top to bottom. She was told yes, they would be replaced with gates, arms and crossing lights. The railroad was purchased in 2018 from BSFS. Mr. Mark Kennedy from the audience said that they would have to change the grade and fix streets to bring them up to grade. And on the heavy trafficked crossing, he would recommend using concrete instead of rubber or wood. Mayor asked if we close the street now can it be reopened later, she was told yes it could be. Cody said it would cost roughly \$458,000 a crossing and there needs to be a plan in place by November 1st.

Motion was made by Church with a second by Peters approving the City Council Meeting Minutes of August 21, 2023. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters approving the Consent Agenda:

- a. Approval of Maintenance Claims in the amount of \$191,866.29.
- b. Approval of Paid Claims in the amount of \$2,053.94.
- c. Approval of Un-paid Claims in the amount of \$4,608.00.
- d. Approval of Library State Aid Claims in the amount of \$400.00.
- e. Approval of Police Training Fund in the amount of \$33,431.71.

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- f. Approval of Capital Improvements in the amount of \$84,162.44.
- g. Approval of Actual Payroll Claims in the amount of \$94,882.94, for pay period ending September 1, 2023.
- h. Approval of Estimated Payroll Claims in the amount of \$96,393.98, for pay period ending September 15, 2023.
- i. Approval of Claim #11931 to Park Hill in the amount of \$3,430.00, for Final Design Services, Terminal Apron-Construct. (paid from Airport Operating Fund).
- j. Approving to adopt a Resolution of the City Council of the City of Bristow, Oklahoma, Approving and Authorizing an Economic Development Agreement, by and Between the City of Bristow, the Bristow Municipal Authority, and Leisure Hospitality Management, Inc.,; Repealing any and all Prior Agreements Between the Parties for the Development of a Holiday Inn Express; and Authorizing the Mayor to Take all Steps Necessary to Effectuate the Provisions of this Agreement. This is Resolution #R1332-090523.
- k. Approving the Interlocal Agreement between the City of Bristow and the Creek County Board of County Commissioners and authorizing the Mayor to sign.

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Church to close off West 6th and West 7th streets from Spruce to Elm on October 28, 2023, from 6 p.m. to 10 p.m. for the Trick 'r' Treat. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters to accept the resignation of Scott Peters from the Airport Board whose term expires on 7-2024. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Motion was made by Peters with a second by Johns to re-appoint Brandon Flood to the Airport Board whose term will expire on 7-2026. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

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Motion was made by Langley with a second by Witty approving formation of a Public Trust for the Bristow Jones Memorial Airport, including direction to appoint three (3) Initial Trustees for formation of the Trust, and direction for the Resolution Accepting Beneficial Interest and an Operating Agreement on a future agenda. Mayor Wyatt would like to appoint Brian Peters, Judd Johns and Jeryn Fletcher, all agreed. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Abstain; Groom, Aye; Johns, Abstain; Langley, Aye; Peters, Abstain and Witty, Aye. Motion passed.

Motion was made by Church with a second by Johns approving to table agenda item #12. Item reads as follows: Consideration, discussion, and possible action regarding a Letter Agreement with Mike Jones for removal and trimming of trees located within and near the City's Avigation Easement. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye.

Motion was made by Church with a second by Langley to adopt a Resolution accepting a Federal Aviation Administration Grant offer for Airport improvement project (AIP 3-40-0128-016-2023) at Bristow Jones Memorial Airport for "Construct Terminal Apron" and to authorize the Mayor and City Attorney to execute the grant agreement and all necessary documents. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. This is Resolution #R1334-090523.

Motion was made by Peters with a second by Langley to adopt a Resolution accepting a Federal Aviation Administration Grant offer for Airport improvement project (AIP 3-40-0128-017-2023) at Bristow Jones Memorial Airport for "Construct Terminal Apron" and to authorize the Mayor and City Attorney to execute the grant agreement and all necessary documents. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. This is Resolution #R1335-090523.

There were several discussions on agenda item #15. Mayor Wyatt said this is not an abatement but a "cleaning". Asst. Chief Webster said this is for those that never fit a level of felony, it may be a nice house, good yard but be a nuisance because of what goes on inside. It's a house they have responded to several times for the same thing.

Motion was made by Peters with a second by Langley to table to the September 18, 2023, meeting agenda item #15. Item reads as follows: Consideration, discussion, and possible action regarding an alternative nuisance abatement process. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye.

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Motion was made by Church with a second by Peters approving to table to the September 18, 2023, meeting agenda item #16. Item reads as follows: Consideration, discussion, and possible approval of a resolution forming a historical district for the downtown area to be known as the Woodland Queen District. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye.

Motion was made by Church with a second by Peters approving to table to the September 18, 2023, meeting agenda item # 17. Item reads as follows Consideration, discussion, and possible action regarding the Manual of Fees. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye.

Motion was made by Peters with a second by Langley approving a new E911 dispatch system. System is AT&T Hosted, Vesta 911

AT&T-Hosted E9-1-1- Service Estimate	\$9,185.00
First net Mobile Data Plan (monthly)	\$2,338.00
AVPN (host to remote-monthly)	\$500.00

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

There were several discussions on item # 19, between the Council and Asst. Chief Kevin Webster on the Proposed police car budget that was presented by Asst. Chief Kevin Webster. All council agreed for Webster to look into the cost of one vehicle, not two that was proposed and have Asst. Chief Webster get back to the council.

No action was taken on agenda item #19. Item reads as follows: Consideration, discussion, and possible action on a proposed Police Car Budget.

Motion was made by Peters with a second by Johns to make West 10th Street from the Alley West to Elm Street, "One Way Only". A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Steve Gilbert gave a brief update on the Housing Authority. The Board met last week and hired a company out of Shawnee that will do a top to bottom assessment on the Housing Authority. They started today. Steve has met with each of the Shawnee Staff, and they are each expert in their fields. They are going to be digging into a lot of stuff. They are looking at Four 94) different things. (1) they are looking at updating to have things put on computer, not handwritten a full accounting system. (2) full inspection of

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the property, from the inside of the buildings to the outside of all the grounds. (3) All payroll documents, State fees, taxes, and retirements: and (4) renew all new policy & procedures. The last time they were updated was back in 2000. There is a lot going on and will be good for the Housing Authority. Steve did point out that since the last meeting, there was two (2) board members resigned. So, we will accept their resignation and appoint two (2) new people at the next city Council Meeting.

No action was taken on agenda item # 21. Item reads as follows: Consideration, discussion, and possible action regarding the Trustees of the Board of Commissioners of the Housing Authority of the City of Bristow, Oklahoma, and an update on the Housing Authority, including updates on operations and management. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye.

Motion was made by Peters with a second by Groom approving to adopt an Ordinance of the City Council of the City of Bristow, Oklahoma, Authorizing the Sale of Approximately 38 Acres of Real Property, Generally Located at East 820 Road, West of Gypsy Road, Bristow, Oklahoma, That was Donated for Public Purposes in the City's Corporate Capacity and is Not Needed by the City for any Purpose; Approving the Sale of Real Property to KREATIV, LLC; Providing for Severability; and Repealing all Ordinances or Parts of Ordinances to the Contrary. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. This is Ordinance #185-090523.

Motion was made by Church with a second by Peter approving an Engagement Letter with McAfee & Taft law firm, for purposes of providing legal services on the Superfund Site in Bristow, Oklahoma. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Motion was made by Church with a second by Peters to table to the September 18, 2023, meeting agenda item #24. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots Seven (7), and Eight (8), Block Thirteen (13), in the Highland Addition to the City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 321 W. Ash St. (Joseph D. Shrewsbury & Lorie A. Shrewsbury). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye.

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Report from the Mayor. The Department of Commerce had \$29.8 million dollars to award to 5 districts. In a matter of three weeks the City had put together a plan, and the City was awarded 3.5 million dollars in ARPA funds for the New Northeast Side Industrial Park.

Presentation from Airport Manager Vicki Roth. Vicki said she didn't have a lot to say. The authority is working on getting the Authority, the Apron is moving forward, and fuel sales moving along.

Report from Department Directors. Asst. Chief Webster said half of the flock cameras are up and they were learning to use them, the others should be installed by September 16th.

Chief Conkling said they would be testing the sirens on Wednesday the 6th at 12:00 noon.

Mayor Wyatt excused Public Works Director from being at this meeting.

City Attorney's Report. None, Bethanne was not here.

Comments from Mayor and Council. None

New Business. None

Motion was made by Johns with a second by Church to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.