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**SEPTEMBER 18, 2023**  
**MINUTES**

The Meeting of the Bristow City Council Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Mayor Kris Wyatt, Councilmembers: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters, Jeff Roberts and Randy Witty.

Pastor Eric Parker opened with Prayer and then led the Pledge of Allegiance.

Motion was made by Church with a second by Peters approving the City Council Meeting Minutes of September 5, 2023. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Abstain and Witty, Aye. Motion passed.

Motion was made by Church with a second by Langley approving the City Council Meeting Special Minutes for September 11, 2023. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Abstain; Langley, Aye; Peters, Aye; Roberts, Abstain and Witty, Aye. Motion passed.

Motion was made by Church with a second by Langley approving the Consent Agenda:

- a. Approval of Paid Claims in the amount of \$72.00.
- b. Approval of Un-paid Claims in the amount of \$1,540.74
- c. Approval of Grant Match Fund Claims in the amount of \$753.11.
- d. Approval of Grant Match Fund in the amount of \$29,332.25.
- e. Approval of Actual Payroll Claims in the amount of \$91,673.04, for pay period ending September 15, 2023.
- f. Approval of Estimated Payroll Claims in the amount of \$87,625.38, for pay period ending September 29, 2023.
- g. Approval of Claim #21016 to Thompson Construction, Inc. in the amount of \$479,242.14 for Invoice #6. (paid from Swimming Pool Bond 2021A).
- h. Approval of Claim #20078 to Andy Armstrong in the amount of \$787.50, for Grant Administration. (paid from Grant Match Fund).
- i. Approval of Claim #20079 to Vreeland Taylor & Associates in the amount of \$10,000.00. ½ to be paid now & balance to be paid on October 16, 2023.

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion Passed.

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Motion was made by Roberts with a second by Church to table agenda item #8. Item reads as follows: Consideration, discussion, and possible action regarding a Letter Agreement with Mike Jones for removal and trimming of trees located within and near the City's Avigation Easement. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye

There were several discussions on agenda item #9: Item reads as follows: Discussion was had on possible action regarding an alternative nuisance abatement process.

City Attorney Bethanne Childs said the statute allows use in modifying a nuisance abatement. The City can take action against structures that are not abatable. There is a limitation in terms of fees, the City could take civil action, the City has a lot of options. The City can sue for money and time that is spent including any Narcan used. Councilmember Langley asked since you can get Narcan over the counter, does Fire and Police have to show up. Bethanne responded that the City has a responsibility to respond.

Mayor Wyatt said that there is one residence that has had at least 34-38 calls due to drug activity, it is very unsafe for everyone involved.

Councilmember Church asked Police Chief Raney if it was possible to go in with a warrant and arrest them, she said that has been done. He also asked how high we can make the fine, Beth Anne said we could charge up to \$750.00 for City, County was more. Beth Anne said the laws have changed and it is a misdemeanor for Meth, Heroin or Cocaine at a certain amount, not a felony.

Chief Raney said the cost for Narcan is \$149.00 for 2 sprays.

Beth Anne said she would draft a Resolution for this.

There were several discussions on agenda item #10. Item reads as follows: Discussion was had for possible approval of a resolution forming a historical district for the downtown area to be known as the Woodland Queen District.

City Attorney BethAnne Childs thanked Councilmember Peters for an email that he sent her info about forming a Main St. program. She stated that two (2) Councilmembers will need to attend a meeting next week with OML. BethAnne has asked Councilmember Peters and Witty to oversee this.

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There were several discussions on agenda item #11. Asst. Police Chief Kevin Webster said there are twenty-three million divided by twelve hundred participants. The deadline for this is next week and there have only been seven letters turned in to apply. There are strict guidelines and certain things it can be used for.

Motion was made by Roberts with a second by Johns approving to Authorize the Bristow Police Department to apply for an Oklahoma Opioid Grant. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: Roberts, Aye and Witty, Aye. Motion Passed.

There were several discussions on agenda item #12. Councilmember Johns asked Public Works Froman Richard Holdaway several questions regarding the Dozer. All Agreed to table this agenda item for now.

Motion was made to table agenda item #12. Item reads as follows: Consideration, discussion, and possible action approving to purchase a D9 Dozer from Federal Surplus in the amount of \$15,000.00 and approving P.O. #20080. (paid from Street Capital Improvement). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: Roberts, Aye and Witty, Aye.

At this time Mayor Kris Wyatt asked to move to agenda item #19.

Motion was made by Roberts with a second by Peters approving to accept the Resignation of Ray Smith and Lincoln Breckenridge. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: Roberts, Aye and Witty, Aye. Motion Passed.

At this time the Mayor Kris Wyatt went back to agenda item #13.

Motion was made by Peters with a second by Roberts regarding the Trustees of the Board of Commissioners of the Housing Authority of the City of Bristow, Oklahoma, and an update on the Housing Authority, including updates on operations, management and to appoint Steve Gilbert and Matt Smith as the new Trustees, whose term expires 1-2025. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: Roberts, Aye and Witty, Aye. Motion Passed.

Motion was made by Johns with a second by Roberts approving to take no Action on agenda item #14. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots Seven (7), and Eight (8),

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Block Thirteen (13), in the Highland Addition to the City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 321 N. Ash St. (Joseph D. Shrewsbury & Lorie A. Shrewsbury). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye.

Motion was made by Roberts with a second by Peters approving to adopt a Resolution abating the property located at Lot Eighteen (18), Block Two (2), in the Quail View West Addition the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 1217 S. Poplar. (Blake A. Troutman). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed. This is Resolution #R1338-09182023.

Motion was made by Johns with a second by Peters approving to adopt a Resolution abating the property located at Lots Forty-Four (44) and Forty-Five (45), Block One (1), in the Mount Addition the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 915 S. Oak. (Jolen L. & Stacie R. Boyd). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed. This is Resolution #R1339-091823.

Motion was made by Roberts with a second by Langley approving to take no action on agenda item #17. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at the North Seventy Feet (N/70') of Lot Twenty-Three (23) and the North Seventy Feet (N/70') of Lot Twenty-Four (24), Block Eleven (11), in the Original Towne (now) City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 608 N. Elm St. (Brittany Donohue). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye.

Motion was made by Johns with a second by Peters approving to adopting an Ordinance closing an easement and/or right-of-way on property generally located at 620 West 8<sup>th</sup> Avenue, Bristow, Oklahoma 74010. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed. This is Ordinance #186-091823.

**Report from the Mayor.** No report, but we are 4 ½ months into this administration and there are a lot of good things going on, important things in each department.

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**Report from Department Directors.** Chief Chuck Conkling said the Fire Department has been on lots of medical calls. The biggest percent of medical calls are Drug related. The Narcan runs about \$250.00 a shot, right now he has a grant to get the Narcan, but the grant is running out.

Police Chief Kendra Raney said she seconds what Chief Conkling says that about 60% of calls are Drug related.

Public Works Forman Richard Holdaway said they are starting on repairing the roads, working on abatements, getting new signs put up, and working on playground equipment.

**City Attorney's Report.** Beth Anne Childs thanked the city clerk for a budget on the hospital that she made in large font. She has had several issues with the Oklahoma Department of health. She will have an update at the next meeting about sales tax proceeds and reimbursing part of the funds. She has also been in contact with Jay Updike about the Northside project. She stated there are a lot of moving parts with what all is going on, we should have a final contract with Mr. Patel in the next 2 weeks.

**Comments from Mayor and Council.** None

**New Business.** None

Motion was made by Church with a second by Roberts approving to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye, Roberts, Aye and Witty, Aye. Motion passed.