
AUGUST 7, 2023
MINUTES

The Meeting of the Bristow Municipal Authority Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present Chairman Kris Wyatt. Trustees: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters, Jeff Roberts and Randy Witty.

At this time Mayor Kris Wyatt went to agenda item #6.

Mayor Kris Wyatt explained to the Council that she wanted the Council to look into the Water Billing Process. There are some things that need to be changed. She had went to the Water Billing to talk to Water Billing Supervisor Tina Fortney about a Customer. Mayor and Tina had several discussion on how the Water Biling process worked. Mayor explained that our Service/Cut-off fee is \$30.00. She had Tina run a report for one Month. Within that month, she stated that the Cut-offs they had were 350 customers on the 24 hour cut-offs, there were 112 customers that have been cut-off 3 or more times, and 35 customers that have been cut-off 5 or more times. Also, I a customer doesn't pay by the 15th of each month, we add a 6% late fee. She feels the Trustee needs to address these issues. She fees that we need go up to a 20% late fees and that the Service/ cut-off fee should be \$75.00 instead of \$30.00. She stated that since she has been in office, that there has only been a couple people ask for help. She wanted to make it clear to the Council that she doesn't want to make it had for people to live, but everyone needs to pay their bills by the 15th of each month. One other thing that she would like for the Trustees to look at is, that if a Customer has had for than 2 or more Cut-off 2 within a year, that the customers has to pay another deposit.

Water Billing Supervisor, Tina Fortney stated that the Cut-offs are usually the same 20 or 30 people. She stated that the City will help people but do feel that some are taking advantage.

Trustee Tanya Langley stated she thinks that everyone know how urgent it is to pay their water bill on time, and doesn't feel we should punish everyone. She feels that there are people that do not have a choice to be late.

Trustee Joe Church feels that the customers would not have a late charge, if the customers would call and talk to the girls in the water department.

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Kris told the whole story about a lady that had sent her a message about her water bill and how the lady acted toward the Water Department girls when she came back to pay her water bill. Mayor just happened to be in Water Billing at the time to talk to Tina about this same lady's account. The lady drove up to the drive thru, she stated she wanted to pay her water bill and was not very nice about it to the girls. There were several discussions between the Mayor and the Girls at that time.

Trustee Tonya Langley still doesn't want to punish the people that are late.

Trustee Jeff Roberts asked about doing a tier. Maybe on the repeat customers for the cut-off fees, do a \$30.00, \$50.00 and then a \$75.00 thereafter on the service/cut-off fees.

Trustee Judd Johns said a tier would be great, maybe 3 times per calendar year, on the 4th time \$75.00 service/cut-off fee, and do a 20% late fee for the repeat customers after 3 of them.

All Trustees agreed to table for 2 weeks until the August 21, 2023 meeting.

Motion was made by Johns with a second by Langley to table Item # 6 for two weeks, (August 21, 23 meeting). Item reads as follows: Consideration, discussion, and possible action on Water billing process, application, month-end reporting and fees. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Abstain; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye, and Witty, Aye.

At this time Mayor Kris Wyatt asked if we table the Municipal Side Agenda and go back to the City Agenda.

Motion was made by Johns with a second by Roberts to table the Municipal Agenda and re-open the City Agenda. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye, and Witty, Aye.

The Municipal Authority meeting reconvened with the following members present Chairman Kris Wyatt. Trustees: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters, Jeff Roberts and Randy Witty.

Motion was made by Roberts with a second by Church approving the Municipal Authority Regular Meeting Minutes: July 17, 2023. a roll call with the following members present Chairman Kris Wyatt. Trustees: Joe Church, Jeryn Fletcher Frank Groom, Judd Johns, Tanya Langley, Brian Peters, Jeff Roberts and Randy Witty. Motion passed.

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Motion was made by Church with a second by Johns approving the Consent Agenda:

- a. Approval of Maintenance Claims in the amount of \$95,738.64.
- b. Approval of Paid Claims in the amount of \$1,334.99.
- c. Approval of Un-Paid Claims in the amount of \$1,975.90.
- d. Approval of Building Fund Claims in the amount of \$75,323.56.
- e. Approval of Actual Payroll Claims in the amount of \$20,348.81, for pay period ending July 21, 2023.
- f. Approval of Estimated Payroll Claims in the amount of \$17,420.33, for pay period ending August 4, 2023.
- g. Approval of Actual Payroll Claims in the amount of \$21,373.42, for pay period ending August 4, 2023.
- h. Approval of Estimated Payroll Claims in the amount of \$19,429.78, for pay period ending August 18, 2023.
- i. Approval of a budgeted transfer in the amount of \$50,000.00 from the Municipal Authority General Fund to the City General Fund.
- j. Approval of Claim #20755 to Holloway, Updike & Bellen in the amount of \$25,500.00, for the Northside Water and Sewer Extension (paid from Capital Improvement Sewer).
- k. Approval of a First Amended Agreement for Installation and Construction of Public Improvements between the City of Bristow, the Bristow Municipal Authority the Creek County Board of County Commissioners, and Cornerstone Church, Inc.
- l. Approval of an Economic Development Agreement between the City of Bristow, the Bristow Municipal Authority and Leisure Hospitality Management, Inc.
- m. Approval to add Deputy Treasurer Shiann Snelling to the bank Accounts.

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye, and Witty, Aye.

Motion was made by Johns with a second by Peters regarding a Resolution of the Bristow Municipal Authority approving a Water Purchase Agreement with the Slick Public Works Authority; repealing all prior Agreements; and establishing an effective date. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye, and Witty, Aye. This is Resolution #R1320-080723.

Motion was made by Johns with a second by Church approving to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.