
AUGUST 21, 2023
MINUTES

The Meeting of the Bristow City Council Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Mayor Kris Wyatt, Councilmembers: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters and Randy Witty. Councilmember Absent: Jeff Roberts.

Reverend Cecil Washington with Prayer and then led the Pledge of Allegiance.

Motion was made by Church with a second by Langley approving the City Council Meeting Minutes of August 7, 2023. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Presentation from Johnathan Pierce with Creoks Mental Health Services. Johnathan stated they have purchased a building in Bristow and will have a Clinic opening after the first of the year. Creoks is very excited to have the Clinic in Bristow. Creoks are doing work here in Bristow helping people, but all meetings and paperwork has to be done out of Sapulpa where the office is at. He stated they have 25 locations in 7 Communities and all in Creek County. The goal is to provide much needed health care and mental health. He stated they are going to supply the Police Department and the Hospital with Computers so they can take care of a situation as it happens.

Councilmember Langley stated she is happy this is happening; it is much needed.

Mayor Kris Wyatt stated she was “So Excited” to have them coming to Bristow.

Motion was made by Peters with a second by Johns approving the Consent Agenda:

- a. Approval of Paid Claims in the amount of \$8,370.34.
- b. Approval of Un-paid Claims in the amount of \$3,774.83.
- c. Approval of Library State Aid Claims in the amount of \$893.59.
- d. Approval of Actual Payroll Claims in the amount of \$87,151.99, for pay period ending August 18, 2023.
- e. Approval of Estimated Payroll Claims in the amount of \$91,643.15, for pay period ending September 1, 2023.
- f. Approval of Claim #20708 to Kenneth John Burgess in the amount of \$13,000.00 for the purchase of property located at the E 12’ of Lot Eighteen (18) and All of Lots Nineteen (19) and Twenty (20), Block Sixty-Five (65), Original Town, (now) City of Bristow, Creek County State of Oklahoma,

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Commonly known as 219 W. 5th Street. Approved by Council to purchase on February 20, 2023.

- g. Approval of Claim #20077 to Crowd Control Warehouse in the amount of \$62,096.24, for the purchase of barricades (paid from Street Capital Improvement).
- h. Approval of Claim #16004 Blanket P.O. to Ok. Water Resources Board not to exceed \$80,480.28, paid on Loan 2023 Northside Loan (Paid from Capital Improvement).
- i. Approval to close Main Street from 12th to 6th for the Homecoming Parade on October 20, 2023, from 2:30 p.m. to 3:30 p.m.
- j. Approval to close Highway 66 And Country Club Drive to South Meadow Hill Drive, from 9:00 a.m. to 8:00 p.m., on September 29, 2023, and September 30, 2023, for the Route 66 Mopar 1st Responder Street Race.
- k. Adoption of a Resolution Authorizing Application for Rural Economic Action Plan Grant from the Indian Nations Council of Governments (INCOG). (Grant for Generator for City Hall). This is Resolution #R1331-082123.

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters approving to adopt a Resolution of the City Council of the City of Bristow, Oklahoma, Authorizing Entry of an Agreement with the Muscogee (Creek) Nation and the Board of County Commissioners of Creek County, Oklahoma, for Participation in the Bristow Airport Road Project, Project # G079081206-1281; Authorizing the Mayor to Execute all Related Agreements and Take Necessary Steps to Effectuate the Completion of this Project, including the easement acquisition phase; and Authorizing the Appropriation and Encumbrance of Funds Necessary to Complete this Project. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed. This is Resolution # R1322-082123.

Motion was made by Langley with a second by Peters approving a Memorandum of Understanding between the City of Bristow and Creek County regarding the Creation of a Joint Project Plan and Increment District for the Bristow Hotel Project. (Northside project) A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

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Motion was made by Peters with a second by Church approving to table agenda item #10. Item reads as follows: Consideration, discussion, and possible action regarding an Economic Development Consulting Services Agreement with the Bristow Chamber of Commerce. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Motion was made by Church with a second by Langley approving to table until the September 5, 2023, meeting agenda item #11. Item reads as follows: Consideration, discussion, and possible action regarding the Manual of Fees. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters approving to adopt a Resolution abating the property located at the North half (N/ ½) of Lot Five (5), Block Thirty-six (36), in the Original Town (now) City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 400 Block N. Oak St. (John Harrison). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed. This is Resolution #R1326-082123.

Motion was made by Peters with a second by Langley approving to adopt a Resolution abating the property located at the North half (N/ ½) of Lot Five (5), Block Thirty-six (36), in the Original Town (now) City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 400 Block N. Oak St. (John Harrison). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed. This is Resolution #R1327-082123.

Motion was made by Church with a second by Johns approving to adopt a Resolution abating the property located at Lots Fifteen (15), and Sixteen (16), Block Four (4), in the Johnson Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 720 S. Chestnut (James H. & Theretha R. Griffith). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed. This is Resolution #R1328-082123.

Motion was made by Peters with a second by Langley approving to take no action on agenda item #15. Items reads as follows: Consideration, discussion, and possible action regarding a Resolution abating the property located at Lots Fifteen (15), Sixteen (16), Seventeen (17), Eighteen (18), Nineteen (19) and Twenty (20), Block Five (5), in the

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Krumrei Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 704 E. 6th Ave (Claude R. Vanderslice). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Groom approving to adopt a Resolution abating the property located at Lots One (1), Two (2), Three (3) and Four (4), Block Eight (8), in the Krumrei Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 730 E. 5th Ave (Josephine Sturdevant/Bonnie Barrera). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed. This is Resolution #R1329-082123.

Motion was made by Peters with a second by Church approving to take no action on agenda item #17. Item reads as follows: Consideration, discussion, and possible action regarding a Resolution abating the property located at Lots Forty-six (46), and Forty-seven (47), Block One (1), in the Mount Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 917 S. Oak St. (Billy G. Leatherwood). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Motion was made by Church with a second by Peters approving to take no action on agenda item #18. Item reads as follows: Consideration, discussion, and possible action regarding a Resolution abating the property located at Lots Fourteen (14), Fifteen (15), and Sixteen (16), Block Seven (7), in the Beverly Place Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 305 W. 2nd Ave. (Virgil Deonne Steen). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters approving to table to the September 18, 2023, meeting agenda item #19. Item reads as follows: Consideration, discussion, and possible action regarding a Resolution abating the property located at the North Seventy Feet (N/70') of Lot Twenty-Three (23) and the North Seventy Feet (N/70') of Lot Twenty-Four (24), Block Eleven (11), in the Original Town (now) City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 608 N. Elm St. (Brittany Donohue). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

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Motion was made by Johns with a second by Peters approving to adopt a Resolution abating the property located at the North Seventy Feet (N/70') of Lot Twenty-Three (23) and the North Seventy Feet (N/70') of Lot Twenty-Four (24), Block Eleven (11), in the Original Town (now) City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 608 N. Elm St. (Brittany Donohue). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed. This is Resolution #R1330-082123.

Update on the Primary Audit Report provided to the Board of Commissioners of the Housing Authority of the City of Bristow, Oklahoma, dated October 11, 2022, by the U.S. Department of Housing and Urban Development, and the Recovery Agreement between the Housing Authority of the City of Bristow, Oklahoma, and the United States Department of Housing and Urban Development, dated May 25, 2023. City Attorney Beth Anne Childs gave an update to the Council on all the stuff going on with the Bristow Housing Authority. There were conversations with the company that is running the Shawnee Housing Complex. They will come in and get all paperwork up to date, help with the budget and the 5-year plan. This will all be under the direction of HUD.

Motion was made by Langley with a second by Johns approving to table to the September 5, 2023, meeting agenda item #22. Item reads as follows: Consideration, discussion, and possible action regarding the Trustees of the Board of Commissioners of the Housing Authority of the City of Bristow, Oklahoma. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters approving to adopt a Resolution of the City Council of the City of Bristow, Oklahoma, relating to the Incurring of Indebtedness by the Trustees of the Bristow Industrial Authority, in an Aggregate Principal Amount Not to Exceed \$685,000.00; and Approving Documents as May be Necessary or Required. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed. This is Resolution #R1323-082123.

Motion was made by Johns with a second by Church approving to adjourn to Executive session for the purpose of confidential communications between the Bristow City Council, The City Attorney, and other Staff members as requested by the Council for the purpose of discussing and conferring on the employment of Blake Barnett for the Fire Department as authorized by 25 O.S. § 307 (B)(1). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

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The Bristow City Council Meeting reconvened with the following members present. Mayor Kris Wyatt, Councilmember: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters and Randy Witty.

Motion was made by Johns with a second by Peters approving the employment of Blake Barnett as Fire Fighter at a rate of \$13.05 per hour, 1 year Probation, as authorized by 25 O.S. § 307 (B)(1). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

Motion was made by Peters with a second by Johns approving to adopt a Resolution of the City Council of the City of Bristow, Oklahoma, declaring that the approximate 38 acres of the Agriculturally-Zoned tract of real property, generally located at East 820 road, West of Gypsy Road, Bristow, Oklahoma, was donated for public purposes in the City's Corporate Capacity and is not needed by the City for any purpose; ratifying the declaration of this property surplus; and ratifying approval of a contract for the sale of real property with Kreativ, LLC. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.

This is Resolution #R1324-082123

Report from the Mayor. Mayor Kris Wyatt stated she had "nothing at this time".

Report from Department Directors. Police Chief Kendra Raney stated that 5 out of 8 Flock Cameras are up and working and hopefully the other 3 will be done in a couple weeks. They are having training next week on the cameras.

Fire Chief Chuck Conking stated he very much appreciates them hiring another Fire Fighter. This is so appreciated by all the guys. He stated this was the first time in 15 years that the Fire department has been fully staffed.

Public Works Foreman Richard Holdaway stated they are finally done with the brush & tree removal that was from the Father's day storm. The guys are working on the installation of Sewer lines. The Pool is coming along, and the excess dirt has been taken to the old sand barn on 10th street that has a massive hole and being filled with the dirt. This is taking care of 2 things on the list. He stated that next week they are going to start taking out all the old dead grass that is on the corners of Main Street and they will be filled with rock. This should make main street look nicer.

City Attorney's Report. City Attorney BethAnne assistant Sidney stated "They had nothing at this time".

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Comments from Mayor and Council. Councilmember Tanya Langley stated, “the Western Heritage parade and festivities were great”.

New Business. Chamber Director John Tidwell wanted to talk to the Council about what all is going on with the Chamber of Commerce. There is an active chamber that has just started, and we have a great group of people. John Tidwell, Joey Varner, Chelsey Wilson, Jasmine Isle, Krista Burden, Jeryn Fletcher, Champman Shields and Ashley Powell. We are going to really get going once we get a contract with the City. We are going to be moving into the Gillespie Building on 4th Street (the Old Red Building, Purple Building now) and we are working on getting a quote to fix up the inside. Which is definitely needing to happen. Some of the stuff really needs to be repaired. There are a lot of great things that we are excited about and once we get into the building, we are going to work on Economic Development projects. He stated they are very Thankful to be able to house the Chamber in the Building.

Motion was made by Church with a second by Peters approving to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye and Witty, Aye. Motion passed.