
AUGUST 7, 2023
MINUTES

The Meeting of the Bristow City Council Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Mayor Kris Wyatt, Councilmembers: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters, Jeff Roberts and Randy Witty.

Reverend PJ Southam opened with Prayer and then led the Pledge of Allegiance.

At this time Mayor Kris Wyatt asked to recess the City Council Meeting to open the Municipal Authority Meeting.

Motion was made by Roberts with a second by Church to recess the City Council Meeting. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

The Bristow City Council Meeting reconvened with the following members present. Mayor Kris Wyatt, Councilmember: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters, Jeff Roberts and Randy Witty.

Motion was made by Johns with a second by Peters approving the City Council Meeting Minutes of July 17, 2023. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Abstain; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Church with a second by Peters approving the Consent Agenda:

- a. Approval of Maintenance Claims in the amount of \$132,163.49.
- b. Approval of Paid Claims in the amount of \$11,388.91.
- c. Approval of Un-paid Claims in the amount of \$111.45.
- d. Approval of Library State Aid Claims in the amount of \$357.69.
- e. Approval of Library Donation-Jones Account Claims in the amount of \$240.00.
- f. Approval of Actual Payroll Claims in the amount of \$89,868.74, for pay period ending July 21, 2023.
- g. Approval of Estimated Payroll Claims in the amount of \$89,425.38, for pay period ending August 4, 2023.
- h. Approval of Actual Payroll Claims in the amount of \$93,159.53, for pay period ending August 4, 2023.

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- i. Approval of Estimated Payroll Claims in the amount of \$95,426.40, for pay period ending August 18, 2023.
- j. Approval of Claim #21015 to Thompson Construction, Inc. in the amount of \$257,653.20 for Invoice #5. (paid from Swimming Pool Bond 2021A).
- k. Approval of Claim #20076 to Andy Armstrong in the amount of \$562.50, for Grant Administration. (paid from Grant Match Fund).
- l. Approval to add Deputy Treasurer Shiann Snelling to the bank accounts.
- m. Approval of a Resolution Determining the Cost set forth in Exhibit "A" in the amount of \$1,372.02 on the property located at Lots Five (5) and Six (6), Block Eighteen (18), in the Original Town (now) City of Bristow, Creek County, and State of Oklahoma for the removal of Dilapidated Buildings. Commonly known as 506 E. 11th (Leroy Cobbs 1/5; Celestina Cobbs 1/5; Joseph Cobbs 1/5; Betty Cobbs 1/5; Theothus Cobbs 1/25; Damon Cobbs 1/25-per probate pb-2017-70). This is Resolution # R1318-080723.
- n. Approval of a Resolution Determining the Cost set forth in Exhibit "A" in the amount of \$8,166.26 on the property located at Lots Nine (9) and Ten (10), Block Fourteen (14), in the Highland Addition to the City of Bristow, Creek County, and State of Oklahoma for the removal of Dilapidated Buildings. Commonly known as 420 W. 9th (Jimmy D. & Tina M. Woods). This is Resolution # R1319-080723.

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Peters with a second by Johns approving the recommendation from the Planning and Zoning Boards to approve the rezoning from R-1 to R-2, for the purpose of Constructing a Duplex. Commonly known as 1420 S. Cedar. (Macey Lane Whitehouse). Legal as follows:

Lots Eleven (11) and Twelve (12), Block Sixteen (16), Southridge Addition, to the City of Bristow, Creek County, State of Oklahoma.

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Langley approving moving \$300,000.00 from the Rainy-Day Fund to a Certificate of Deposit. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

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There were several discussions between the City Attorney Beth Anne Childs and the Council about the Housing Authority. She expressed that this is a very serious issue. HUD (Housing and Urban Development) is very upset with the way things are being run. She stated there are reports that have not been filed with state and federal government like they are supposed to be. She advised that the City needs to call a special meeting of the Housing Authority. We need to explain what all is going on to the board and express seriousness to them. They need to take care of things, or we will have to remove them from the board and add someone new. One thing she does want to say is that the residents are not going to lose their home.

Motion was made by Peters with a second by Church approving to authorize a Special meeting of the Housing Authority on Friday, August 11, 2023, and authorize the Mayor and City Attorney to proceed with all things pertaining to:

1. The Preliminary Audit Report provided to the Board of Commissioners of the Housing Authority of the City of Bristow, dated October 11, 2022, by the U.S. Department of Housing and Urban Development
2. The Recovery Agreement Between the Housing Authority of the City of Bristow and the United States Department of Housing and Urban Development, dated May 25, 2023.

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Langley approving an Economic Development Agreement with the Bristow Municipal Authority and Leisure Hospitality Management, Inc. for purposes of providing infrastructure and improvements in support of construction of a Holiday Inn Express along the Turner Turnpike. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Church with a second by Langley approving a First Amendment to Agreement for Installation and Construction of Public Improvements with the Bristow Municipal Authority, the Creek County Board of County Commissioners, and Cornerstone Church, Inc, for construction of public improvements in support of the northside development located north of the Turner Turnpike and east of Route 66. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

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No action was taken on agenda item #12. Item reads as follows: Consideration, discussion, and possible action regarding the Manual of Fees.

Motion was made by Church with a second by Peters approving to move forward with direct deposit for employees. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Councilmembers Peters explained about the sale of the property and where the money would be spent. He explained that we are moving forward with making an Airport Authority and that \$100,000. would go toward their start-up money and the balance would be to purchase equipment for the public works.

Motion was made by Johns with a second by Church approving a Purchase Agreement with Kreativ, LLC for the purchase of approximately 38-acres of real property located East of 820 Road, West of Gypsy Road, Bristow, Oklahoma. (McMillian Property). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Abstain and Witty, Aye. Motion passed.

Presentation by the Fire Chief regarding emergency sirens, reverse 911 calls, applications, responses, response times, capital improvement needs, staffing, and other issues related to Fire Department operations. Fire Chief Chuck Conkling explains we need two (2) more storm sirens. They are approximately \$150,000. each. He is looking to see if there are any grants available. The Fire Department is also down one (1) full-time fireman and our volunteers are down as well. He told the Council he had applied for a grant and received \$10,000. to purchase two (2) sets of bunker gear which are \$4,000. Each. Also, we should be getting our new fire truck in October that was paid from the County money and our ISO rating is at a 4.

Councilmember Roberts asked how many are on a shift?

Fire Chief Chuck Conkling stated they have two (2) shifts with three (3) men and one (1) shift with two (2) men. When that shift has to take off for something, it is really hard because we have to find someone that will cover that shift.

There were several councilmembers in agreeance to hire another fireman.

Councilmember Johns stated that we have been down a man for awhile and we just need to rework the budget to make sure we fix this issue. This is a safety issue for the whole town.

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Everyone thanked Chief Conkling for his presentation.

Presentation from Assistant Chief Kevin Webster on Body Cameras. Asst. Chief Kevin Webster explained about the Halo Body Cameras. They are very automatic, and the dispatchers can watch from the dispatch office. They are \$250.00 per month and if one breaks, we mail back and they will send another one. We would like to have 5 new ones and the old Body Cameras which are Watch Guard and going to go to the Animal Control, City Inspector and the guys that do the water cut-offs. If the Council approved, we could probably have the contract ready for next council meeting.

Presentation from Brian Peters regarding the Woodland Queen District. He wanted to let the council know he has been working on getting the Main Street and one block from Main Street declared a Historical District and named the Woodland Queen District. If this happens, we can get grants from the Department of Commerce that will help preserve the District.

Motion was made by Roberts with a second by Peters approving to declare City of Bristow property located at Lots One (1) and Two (2), Block Ten (10), Southridge Addition to the City of Bristow, Creek County, State of Oklahoma, commonly known as 1503 S. Hickory St., Surplus and Authorize for an Auction to sell. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Peters approving to declare City of Bristow property located at Lot One (1), Block Seven (7), Park Place Addition to the City of Bristow, Creek County, State of Oklahoma, commonly known as 402 W. 8th St., Surplus and Authorize for an Auction to sell. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Roberts approving to take no action on agenda item #20 due to a storm drain running through this property. Item reads as follows: Consideration, discussion, and possible action to declare City of Bristow property located at the East Thirty-Five' (E/35') of Lot Twenty-One (21) and Lot Twenty-Two (22), Ninety-Eight (98), in the Original Town (now) City of Bristow, Creek County, State of Oklahoma, Commonly known as 209 W. 2nd St., Surplus and Authorize for an Auction to sell. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

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Motion was made by Johns with a second by Roberts approving to declare City of Bristow property located Beg at a Point 68.6, N of SE COR of Block Five (5), thence W150 N50 E150 S50 to POB, Block Five (5), Gibbs Addition to the City of Bristow, Creek County, State of Oklahoma, Commonly known as 904 S. Poplar St., Surplus and Authorize for an Auction to sell. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Peters an Ordinance Amending Chapter 26, "streets and public works," of the Code of Ordinances of the City of Bristow, Oklahoma, Amending Article II, "streets, sidewalks, and other public places;" and specifically Amending Section 26-41, "definitions;" Amending Section 26-42, "permit required;" Amending Section 26-43, "closing streets;" Amending Section 26-44, "traffic control and warning signals required;" Amending Section 26-45, "placement of materials; obstruction of traffic;" Amending Section 26-46, "required application, fee, bond and insurance;" Amending Section 26-47, "permit application;" Adding Section 26-48, "standard permit conditions;" Adding Section 26-49, "permit revocation;" Adding Section 26-50; providing for severability; repealing all Ordinances or parts of Ordinances in conflict; and Declaring an Emergency. (Flock Safety). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed. This is Ordinance #

Motion was made by Johns with a second by Roberts approving to Declare an Emergency on the above agenda item. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Roberts approving to take no action on agenda item #23. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at the North Half (N/ ½) of Lots One (1), and Two (2), Block Five (5), in the Johnson addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 820 S. Chestnut St. (Larry M. Kysar & Vicky L. Kysar). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Langley approving to take no action on agenda item #24. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at the North Half (N/ ½) of Lots One (1), and Two (2), Block Five (5), in the Johnson addition to the City of Bristow, Creek

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County, State of Oklahoma for Dilapidated Buildings. Commonly known as 820 S. Chestnut St. (Larry M. Kysar & Vicky L. Kysar). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Roberts approving to take no action on agenda item #25. Item reads as follows. Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots Seven (7), and Eight (8), Block Thirteen (13), in the Highland Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 321 W. Ash St. (Joseph D. Shrewsbury & Lorie A. Shrewsbury). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Peters approving to adjourn to Executive session for the purpose of confidential communications between the Bristow City Council, The City Attorney, and other Staff members as requested by the Council for the purpose of discussing and conferring on an appeal and claim filed by the former City Inspector, Brent Criner, and potential resolution of the claim, as allowed by 25 O.S. § 307(B)(4). The City Attorney advises that public disclosure could seriously impair the ability of the City Council to process the claim and appeal in the public interest. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

The Bristow City Council Meeting reconvened with the following members present. Mayor Kris Wyatt, Councilmember: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters, Jeff Roberts and Randy Witty.

Motion was made by Roberts with a second by Langley approving the City to proceed with the proposed reasonable and appropriate action, including authorizing the Mayor to resolve the claim and appeal filed by former City Inspector, Brent Criner. 25 O.S. § 307(B)(4). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Report of the Mayor. Mayor Kris Wyatt reports that this is her 99th day in Office, and tomorrow will be her 100th day. There is a lot going on.

Councilmember Langley wanted to thank the Mayor and to Celebrate her 100 days.

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Report of Department Directors. Public Works Director Troy Davidson reported they are still picking up brush from the storms, but the last day will be August 10th. They are working on replacing sewer lines on West 4th & 5th Street and the sewer line behind Coops Convenience Store. We have been trying to catch up on moving.

City Inspector Ronnie Capps stated this is an adventure. There is a lot of stuff. He stated It has not been dull.

City Attorney's Report. Beth Anne stated there is a lot to do.

Comments from Mayor and Council. Councilmember Johns stated he thinks all the Department heads are doing a great job. He wanted to thank them all, with a second by Councilmember Church.

New Business. Mayor Kris Wyatt stated that if there is a problem with something, please call City Hall so we can fix the problem.

Motion was made by Church with a second by Peters approving to Adjourn. A roll call was had with the following members present voting as follows: A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.