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**JULY 3, 2023**

**MINUTES**

The Meeting of the Bristow City Council Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Mayor Kris Wyatt, Councilmember: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Brian Peters and Randy Witty. Absent Tonya Langley and Jeff Roberts.

Reverend Johnny Plum opened with Prayer and then led the Pledge of Allegiance.

Motion was made by Church with a second by Roberts approving the City Council Meeting Minutes for June 19, 2023. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Church to approve the Consent Agenda.

- a. Approval of Maintenance Claims in the amount of \$178,268.91.
- b. Approval of Paid Claims in the amount of \$9,183.14.
- c. Approval of Un-paid Claims in the amount of \$1,746.77
- d. Approval of Capital Improvement Claims in the amount of \$29,332.25.
- e. Approval of Library State Aid Claims in the amount of \$240.00.
- f. Approval of Actual Payroll Claims in the amount of \$85,709.07, for pay period ending June 23, 2023.
- g. Approval of Actual Payroll Claims in the amount of \$14,652.81, for pay period ending June 22, 2023. (Special Holiday pay-Fire Department).
- h. Approval of Actual Payroll Claims in the amount of \$12,807.15, for pay period ending June 22, 2023. (Uniform Cleaning & Education pay-Police Department)
- i. Approval of Estimated Payroll Claims in the amount of \$96,784.18, for pay period ending July 7, 2023.
- j. Approval of Claim #11930 to Parkhill in the amount of \$5,145.00 for Professional Services on the Terminal Apron-Construct. (paid from Airport Operating Fund).

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters approving to adopt Resolution No.#R1310-070323, A Resolution of the City Council of the City of Bristow, Oklahoma, ratifying the Mayoral proclamation declaring an emergency as a result of the weather event on June 17-18, 2023; ratifying any contracts or purchases made by the Mayor pursuant to the emergency spending powers authorized by Ordinance and State Statute to alleviate this emergency; ratifying the Mayor's request for all available State and Federal assistance to alleviate the emergency; and ratifying the emergency declaration, effective June 18, 2023, through June 30, 2023, unless otherwise extended. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

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Motion was made by Peters with a second by Witty approving to adopt Resolution No. R1311-070323, A Resolution of the City Council of the City of Bristow, Oklahoma, expressing its support for the Bristow Historical Society, a 501c3 organization, and authorizing the payment of \$20,000.00 for historical education, recreation, and other programs; finding that the support and payment are in furtherance of a public purpose; providing for repairs and upgrades to the depot; and authorizing the mayor to process the necessary payment and providing for the repairs and upgrades. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Peters with a second by Johns approving to adopt an Ordinance Amending Chapter 8, "Building Regulations and Codes" of the City of Bristow Code of Ordinances; Article II "INTERNATIONAL BUILDING CODE AND PERMITS," Amending Section 8-19, "Adoption of International Building Code for regulating conditions and maintenance of property," to provide for adoption of the 2018 International Building Code; Providing for Severability; Repealing all Ordinances or Parts of Ordinances to the Contrary; and Declaring an Emergency, effective 90 days (October 1, 2023). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Ordinance #179-070323.

Motion was made by Johns with a second by Church approving to Declare an Emergency on agenda #9. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters to adopt an Ordinance Amending Chapter 8, "Building Regulations and Codes" of the City of Bristow Code of Ordinances; Article III "INTERNATIONAL PLUMBING CODE," Amending Section 8-60, "Adoption of International Plumbing Code," to provide for adoption of the 2018 International Plumbing Code; Providing for Severability; Repealing all Ordinances or Parts of Ordinances to the Contrary; and Declaring an Emergency, effective 90 days (October 1, 2023). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Ordinance #180-070323.

Motion was made by Peters with a second by Church approving to Declare an Emergency on agenda #10. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters to adopt an Ordinance Amending Chapter 8, "Building Regulations and Codes" of the City of Bristow Code of Ordinances; Article IV "ELECTRICAL CODE," Amending Section 8-86, "National Electrical Code Adopted," to provide for adoption of the 2014 National Electrical Code; Providing for Severability; Repealing all Ordinances or Parts of Ordinances to the Contrary; and Declaring an Emergency, effective 90 days (October 1, 2023). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Ordinance #181-070323.

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Motion was made by Peters with a second by Johns approving to Declare an Emergency on agenda #11. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Church with a second by Peters to adopt an Ordinance Amending Chapter 8, "Building Regulations and Codes" of the City of Bristow Code of Ordinances; Article VIII "MECHANICAL CODE," Amending Section 8-283, "Adoption of International Mechanical Code," to provide for adoption of the 2018 International Mechanical Code; Providing for Severability; Repealing all Ordinances or Parts of Ordinances to the Contrary; and Declaring an Emergency, effective 90 days (October 1, 2023). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Ordinance #182-070323.

Motion was made by Church with a second by Peters approving to Declare an Emergency on agenda #12. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters to adopt an Ordinance Amending Chapter 8, "Building Regulations and Codes" of the City of Bristow Code of Ordinances; Article VII "Dwelling Code," Adding Section 8-253, "Roofing Contractors; Registration Required;" Providing for Severability; Repealing all Ordinances or Parts of Ordinances to the Contrary; and Declaring an Emergency, effective 90 days (October 1, 2023). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Ordinance #183-070323.

Motion was made by Church with a second by Peters approving to Declare an Emergency on agenda #13 A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters to adopt an Ordinance Amending Chapter 20, "Parks, Recreation and Cultural Affairs" of the City of Bristow Code of Ordinances; Article II "PARKS AND RECREATION," Amending Section 20-28, "Fishing regulations," to reflect recommendations by the State of Oklahoma regarding fishing; Providing for Severability; Repealing all Ordinances or Parts of Ordinances to the Contrary; and Declaring an Emergency, effective 90 days (October 1, 2023). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Ordinance #184-070323.

Motion was made by Church with a second by Peters approving to Declare an Emergency on agenda #14. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

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Motion was made Peters with a second by Johns approving a Maintenance Agreement between the City of Bristow and the Bristow Golf Course Board, Inc. to employ a Full-time Greenskeeper with benefits with an annual salary not to exceed \$50,000.00 per year and a Part-time Assistant Greenskeeper at an rate not to exceed \$10.00 per hour and up to 32 hours a week, for a term of July 1, 2023 through June 30, 2024. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made Johns with a second by Peters to table agenda item #16 till the August 21<sup>st</sup>, 2023, meeting. Item reads as follows: Consideration, discussion, and possible approval of a Resolution establishing the fees for Animals, including licensing, adoption, and housing. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters to table agenda item #17 till the end of the City agenda. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

No action was taken on agenda item # 18. Item reads as follows: Discussion and possible action on City of Bristow's Underwriting Report from OMAG on liability Insurance.

Motion was made by Johns with a second by Peters to award a bid to C&M Lawn & Land in the amount of \$9,000.00 per month for the months of July through October for the Mowing and Lawn Maintenance services for City Parks, including the pool area, the amphitheater, the area around the lake, including the dam and between the golf course, the tennis courts, the VFW facility, Klingensmith Park and the Disc Golf Field, as well as Bristow Memorial Hospital. Quotes were as follow:

C & M Lawn & Land	\$9,000.00 per month
M & M One Solution Outdoor Services, LLC. (17-Mows)	\$190,485.00 (4-month)
M & M One Solution Outdoor Services, LLC. (13-Mowes)	\$145,665.00 (4-month)
Williams Land Solutions	\$15,000.00 per month
H & S Lawn Services	\$28,500.00 per month

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters approving to take no action on Agenda item #20. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at the East Ninety Feet (E/90') and the South Twenty-Four Feet (S/24') of Lot Two (2) and the East Ninety Feet (E/90') and the North Thirty-One Feet (N/31') of Lot Three (3), Block Two (2), in the Gibbs Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 606 S. Poplar St. (Angela Kay Ogg). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

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Motion was made by Church with a second by Johns to take no action on Agenda item #21. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots Ten (10), Eleven (11), Twelve (12) and the East Five Feet (E/5') of Lot Thirteen (13), Block Four (4), in the Mount Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 508 E. Lincoln St. (Eva Phillippee ½ Int. & Norma Phillippee ¼ Int. & James Jones 1/4 Int.). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Church to take no action on agenda items #22 & #23. Items reads as follows: **(22)** Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots One (1), Two (2) and Three (3), Block Ten (10), in the Johnson addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 1002 S. Chestnut St. (Margaret E. Rake & William Alan Rake). **(23)** Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots One (1), Two (2) and Three (3), Block Ten (10), in the Johnson addition to the City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 1002 S. Chestnut St. (Margaret E. Rake & William Alan Rake). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters to take no action on agenda items # 24 & #25. Items reads as follows: **(24)** Consideration, discussion, and possible action adopting a Resolution abating the property located at Lot One (1), Block One (1), in the Park Place Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 315 W. 8<sup>th</sup> Ave. (Diane L. Schumacher). **(25)** Consideration, discussion, and possible action adopting a Resolution abating the property located at Lot One (1), Block One (1), in the Park Place Addition to the City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 315 W. 8<sup>th</sup> Ave. (Diane L. Schumacher). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Groom approving to adopt a Resolution abating the property located at Lots Seven (7), and Eight (8), Block Six (6), in the Krumrei Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 620 E. 6<sup>th</sup> Ave. (Bessie M. Skaggs). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Resolution #R1314-070323.

Motion was made by Johns with a second by Church approving to adopt a Resolution abating the property located at Lots Seven (7), and Eight (8), Block Six (6), in the Krumrei Addition to the City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 620 E. 6<sup>th</sup> Ave. (Bessie M. Skaggs). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Resolution #R1315-070323.

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Motion was made by Peters with a second by Johns approving to adopt a Resolution abating the property located at the West Forty Feet (W/40') of Lot Eleven (11), Block Fifteen (15), in the Original Town (now) City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 307 E. 11<sup>th</sup> Ave. (Leon & Willie Mae Farmer). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Resolution #R1316-070323.

Motion was made by Church with a second by Johns approving to adopt a Resolution abating the property located at the West Forty Feet (W/40') of Lot Eleven (11), Block Fifteen (15), in the Original Town (now) City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 307 E. 11<sup>th</sup> Ave. (Leon & Willie Mae Farmer). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Resolution #R1317-070323.

Motion was made by Church with a second by Johns approving to table for 30 days (August 7, 2023) agenda Item # 30 & #31. Items reads as follows: **(30)** Consideration, discussion, and possible action adopting a Resolution abating the property located at the North Half (N/ ½ ) of Lots One (1), and Two (2), Block Five (5), in the Johnson addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 820 S. Chestnut St. (Larry M. Kysar & Vicky L. Kysar). **(31)** Consideration, discussion, and possible action adopting a Resolution abating the property located at the North Half (N/ ½) of Lots One (1), and Two (2), Block Five (5), in the Johnson addition to the City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 820 S. Chestnut St. (Larry M. Kysar & Vicky L. Kysar). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters to table for 30 days (August 7, 2023) agenda items #32. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots Seven (7), and Eight (8), Block Thirteen (13), in the Highland Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 321 W. Ash St. (Joseph D. Shrewsbury & Lorie A. Shrewsbury). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Peters with a second by Church to table for 60 days (September 5, 2023) agenda item #33. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots Seven (7), and Eight (8), Block Thirteen (13), in the Highland Addition to the City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 321 W. Ash St. (Joseph D. Shrewsbury & Lorie A. Shrewsbury). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

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Motion was made by Peters with a second by Witty to go back to agenda item # 17 and to appoint Curtis Shelton and Jayne Elias to the City of Bristow Personnel Board whose term will expire in January 2029. A roll call was had with the following members present voting as follows: Church, No; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.

**Report of Department Directors:** Fire Chief Conkling said they were testing Fire Hydrants, and the Storm Sirens on Wednesdays. There are a couple of spots in town where the sirens are not working, he would like to add two more sirens if a Grant comes through. He would like to place one around Country Club Drive and one at Cape Drive. He stated the Emergency Management Department, The Police Chief and Public Works Director are all working well together, they all have a good idea on what to do, where to send people for safely. Any FEMA rated Storm Shelter must be FEMA approved. We do have a couple places there are opened like the Leforce Field House, but that is open at your own risk. The new Building at the High school can hold around 300 people and is FEMA approved and the New Elementary Building is very limited on space.

Public Works Supervisor Troy Davidson said that the clean-up of debris is going well. He has two skid steers working on it. DEQ approved for 90 days on the hole being open for all the debris to be placed and burnt. Tory stated he is very “Sorry for the inconvenient to the golfers”.

Police Chief Raney wanted to “Thank” everyone for working so hard work on helping with the Fire Works, especially Public works.

**Report of the Mayor:** The first thing Judge “Kelly” Hake told me, was to read what to do in case of emergency. We have a team of people working hard and trying new things. We are Streamlining things. Mayor stated she has seen a news stating that reported that the super fund site, by the RV park had contamination. I personally talked with Todd with DEQ, and he said that the RV Park was not in the contamination site and some of the other site has been cleared. He has sent her a letter if anyone would like to see it.

**City Attorney’s Report:** The tenth Circuit Supreme Court has disestablished the Curtis act. She explained how the Federal Tribal Courts work. She would really like for the Council to look into this and make themselves award, it could affect the Municipalities more than just Court.

**Comments from Mayor and Council:** Judd Johns said the Fire works were Great, Mayor Wyatt said she would like to look at making it easier access for the elderly next year.

**Adjourn.** Motion was made by Johns with a second by Peters to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye: and Witty, Aye. Motion passed.