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**JULY 17, 2023**  
**MINUTES**

The Meeting of the Bristow City Council Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Vice-Mayor Judd Johns, Councilmembers: Joe Church, Frank Groom, Tanya Langley, Brian Peters, Jeff Roberts and Randy Witty. Absent: Mayor Kris Wyatt and Councilmember Jeryn Fletcher.

Reverend Mark Evans opened with Prayer and then led the Pledge of Allegiance.

Presentation by Frank Crawford regarding the Best Practices for Financial Operations Report and related discussion. Mr. Crawford talked about the best practice review, especially the Finance Department, to make it stronger and safer from theft and misuse. His employees spent a week here visiting with various employees and department heads, reviewing Documents and policies and procedures.

Update by Mark Evans on the development proposed for location north of the Turner Turnpike, east of Route 66, to include the proposed Holiday Inn Express, installation of infrastructure, status of contracts, and other related issues. Mr. Evans talked about a Preliminary Subdivision Platt agreement going out between the Hotel, Church, and the City. The Church had to make an adjustment, they had to move the Church back 300ft to give the Hotel enough Clearance between the Hotel & Restaurants. They are working on the Final Platt; it should be ready in august.

No presentation was given by Steve Gilbert of Seeking Inc.

Update by Vicki Roth, Airport Manager, was given. She said there were two big things that happened at the Airport. The windstorm damaged the west side hangers and one plane received damage. She also met with Creek nation a couple weeks ago about a flight school.

Motion was made by Peters with a second by Church approving the bid submitted by Kreative, LLC in the amount of \$199,000.00 for purchase of real property owned by the City of Bristow located on East 820 Road, West of Gypsy Road, in Creek County, Oklahoma, and direction to the City Attorney to draft a Purchase Agreement, pursuant to a Request for Proposals issued by the City Council. Bids were as follows:

Kreative, LLC.	\$199,000.00
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A roll call was had with the following members present voting as follows: Church, Aye; Groom, Aye; Langley, Abstain; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

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Motion was made by Church with a second by Peters to approve the Consent Agenda.

- a. Approval of City Council Meeting Minutes: July 3, 2023.
- b. Approval of Paid Claims in the amount of \$20.00.
- c. Approval of Un-paid Claims in the amount of \$367.21.
- d. Approval of Capital Improvement Claims in the amount of \$11,250.00.
- e. Approval of Library State Aid Claims in the amount of \$1,510.82.
- f. Approval of Actual Payroll Claims in the amount of \$91,195.05, for pay period ending July 7, 2023.
- g. Approval of Estimated Payroll Claims in the amount of \$95,903.70, for pay period ending July 21, 2023.
- h. Approval of Claim #21014 to Thompson Construction, Inc. in the amount of \$341,263.66 for Invoice #4. (paid from Swimming Pool Bond 2021A).
- i. Approval of Claim #20074 to Andy Armstrong in the amount of \$1,394.54, for Grant Administration. (paid from Grant Match Fund).
- j. Approval of Claim #20075 Bristow Historical Society & Museum in the amount of \$20,000.00 for request of funds from Resolution #R1311-070323, for Historical education, recreation, and other programs.
- k. Approval of Claim #57576 to the Childs Law Firm PLLC. in the amount of \$2,300.00, for reimbursement to Valbridge Property Advisors for the Appraisal of a tract of land East 820 Road, West of Gypsy Road, Bristow Creek County, Oklahoma. (paid from Capital Improvements).
- l. Approval of Claim #57579 to the Childs Law Firm PLLC. in the amount of \$600.00, for reimbursement to Kivell, Rayment and Francis, P.C for the Abstract on a tract of land East 820 Road, West of Gypsy Road, Bristow Creek County, Oklahoma. (Paid from Capital Improvements).
- m. Approval of Blanket P.O. Claim #15980 to Kimberly A. England not to exceed \$20,000.00 per year, paid from Library Internship Grant.
- n. Approval of Right-of-Way Permit for Flock Safety to install cameras on light poles, utility poles and one freestanding pole in accordance with the Installation Plan and waiver of permit fees.
- o. Approval of the Guaranteed Master Price for the Swimming Pool provided by Thompson Construction.

A roll call was had with the following members present voting as follows: Church, Aye; Groom, Aye; Langley, Abstain; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Peters with a second by Witty approving to enter into an agreement with Ralph Osborn CPA, to perform the Fiscal Year 2022-2023 City Audit in the amount of \$6,000.00. A roll call was had with the following members present voting as follows: Church, Aye; Groom, Aye; Langley, Aye; Peters, Aye; Roberts, Abstain; and Witty, Aye. Motion passed.

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Vice-Mayor Johns asked the Council to table agenda item #12. Item reads as follows: Consideration, discussion, and possible action approving an Amended Contract for Residential Septic Wastewater Disposal with Todd Roberts d/b/a Roberts Environmental.

**Report of Department Directors: None**

**Report of the Vice-Mayor: None**

**City Attorney's Report: None**

**Comments from Mayor and Council: None**

Motion was made by Roberts with a second by Langley approving to Adjourn. A roll call was had with the following members present voting as follows: A roll call was had with the following members present voting as follows: Church, Aye; Groom, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.