



# Municipal Authority of the City of Bristow

*The Woodland Queen*  
EST. 1898

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## MAY 15, 2023 MINUTES

The Meeting of the Bristow Municipal Authority Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present Chairman Kris Wyatt, Trustees: Joe Church, Judd Johns, Tonya Langley, Brian Peters, Jeff Roberts and Randy Witty. Absent: Trustee Jeryn Fletcher and Randy Witty.

Motion was made by Church with a second by Langley approving the Minutes of May 1, 2023, Meeting. A roll call was had with the following members present voting as follows: Church, Aye; Johns Aye; Langley, Aye; Peters, Aye; and Roberts, Abstain. Motion passed.

Motion was made by Church with a second by Langley approving the Consent Agenda:

- a. Approval of Actual Payroll Claims in the amount of \$ 17,876.02, for pay period ending May 12, 2023.
- b. Approval of Estimated Payroll Claims in the amount of \$18,025.03, for pay period ending May 26, 2023.

A roll call was had with the following members present voting as follows: Church, Aye; Johns Aye; Langley, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

There were several discussions between the Trustees on agenda item #5. All agree to get more information and have this item set for the June 5, 2023, meeting.

Motion was made by Johns with a second by Roberts approving to table to the June 5, 2023, meeting agenda item #5. Presentation, discussion, and possible action pertaining to utility billing practices, including, but not limited to mailing cutoff notices with a longer-than-24-hour notice, increasing late fees, increasing the fee to resume service, requiring new customers to provide email or cell numbers, and moving towards electronic notification, requiring customers with recent history of two or more cutoffs to pay an additional \$100-200 deposit. A roll call was had with the following members present voting as follows: Church, Aye; Johns Aye; Langley, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

Motion was made by Church with a second by Roberts approving to accept the 2021-2022 Fiscal Year Audit (Ralph Osborn). A roll call was had with the following members present voting as follows: Church, Aye; Johns Aye; Langley, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

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Motion was made by Church with a second by Roberts approving to pay Claim #20734 to Ralph Osborn in the amount of \$5,800.00 for performing the 2021-2022 Audit. A roll call was had with the following members present voting as follows: Church, Aye; Johns Aye; Langley, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

Motion was made by Roberts with a second by Peters approving a budgeted transfer in the amount of \$50,000.00 from the Municipal Authority General Fund to the City General Fund. A roll call was had with the following members present voting as follows: Church, Aye; Johns Aye; Langley, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

Motion was made by Church with a second by Roberts approving to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Johns Aye; Langley, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

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SABRINA MOUNCE, SECRETARY

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KRIS WYATT, CHAIRMAN