
**MAY 15, 2023
MINUTES**

The Meeting of the Bristow City Council Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Mayor Kris Wyatt, Councilmember: Joe Church, Judd Johns, Tanya Langley, Brian Peters and Jeff Roberts. Absent: Councilmember Jeryn Fletcher and Randy Witty.

Sister Toni Godwin opened with Prayer and then led the Pledge of Allegiance.

Motion was made by Church with a second by Langley approving the Minutes of the May 1, 2023, meeting. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Abstain. Motion passed.

At this time, City Attorney Beth Anne Childs administered the Oaths of Office and the Loyalty Oath to Councilmember Ward 2, Jeff Roberts.

Mayor Kris Wyatt nominated Judd Johns to continue as the Vice-Mayor.

Motion was made by Church with a second by Langley to re-appoint Judd Johns as Vice-Mayor. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Johns with a second by Roberts approving the Consent Agenda as follows:

- a. Approval of Paid Claims in the amount of \$64.00.
- b. Approval of Un-paid Claims in the amount of \$2,688.65.
- c. Approval of Capital Improvement Claims in the amount of \$175,110.00.
- d. Approval of Actual Payroll Claims in the amount of \$93,175.34, for pay period ending May 12, 2023.
- e. Approval of Estimated Payroll Claims in the amount of \$91,387.27, for pay period ending May 26, 2023.
- f. Approval of Claim #20071 to Andy Armstrong in the amount of \$1,469.54, for Grant Administration. (paid from Grant Match Fund)

A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

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Motion was Johns with a second by Roberts to table agenda item #9. Item reads as follows: Consideration, discussion, and possible action to adopt an ordinance amending the Employee Retirement System, Defined Benefit Plan for the City of Bristow, Oklahoma; providing retirement benefits for eligible employees of the City of Bristow, Oklahoma; pertaining to normal retirement age; providing for repealer and severability; and declaring an emergency. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was Johns with a second by Roberts approving to close off streets on the Wildflower running route on August 19, 2023, from 7 a.m. to 9 a.m. for the Bristow Western Heritage Run. The 5K will be run backward from the Wildflower Run. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Johns with a second by Langley approving the Request for Proposals on approximately 38 acres of real property located East 820 Road, West of Gypsy Road, Bristow, Oklahoma, and authorize Councilmember Brian Peters as the Contact person. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Langley with a second by Peters approving a Request for Proposals for mowing services of 69 acres park area in middle of town. Including the VFW, City Lake, and City Park. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Peters with a second by Johns approving a Professional Services Agreement with Seeking, Inc., Ricky Hays, and Steve Gilbert for consultant service. This is for a 6-month contract. Two (2) months are in this fiscal year and four (4) months will be in the next fiscal year. They will identify inefficiencies and offer improvements. They will make a presentation to the council once a month at the meetings. Mr. Hayes will concentrate on attracting new retail and industrial business. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Abstain; Peters, Aye; Roberts, Aye. Motion passed.

Ralph Osborn presented the 2021-2022 Fiscal Year Audit to the Council. He stated he had no findings this year. The only thing he could suggest is that the Purchases Orders should be signed by the person that encumbers them.

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Motion was made by Roberts with a second by Johns approving to accept the 2021-2022 Fiscal Year Audit (Ralph Osborn). A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Johns with a second by Langley approving to pay Claim #20072 to Ralph Osborn in the amount of \$5,800.00 for performing the 2021-2022 Audit. (paid from General Government). A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Roberts with a second by Peters approving to table to the June 5, 2023, meeting agenda item #16. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots Seven (7) and Eight (8), Block Twelve (12), in the Johnson Addition, to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 107 E. Jefferson. (Nancy M. Emma J. Wilson, C/O Wilma Harrison/Wiletta Laviolet). A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Roberts with a second by Johns approving to table to the June 5, 2023, meeting agenda item #16. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property locates at Lots Seven (7) and Eight (8), Block Twelve (12), in the Johnson Addition, to the City of Bristow Creek County, State of Oklahoma, for Dilapidated Buildings. Commonly known as 107 E. Jefferson (Nancy m. Emma J. Wilson, C/O Wilma Harrison/Wiletta Laviolet). A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Johns with a second by Church approving to table to the June 5, 2023, meeting agenda item #16. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots Four (4), Five (5), Six (6), Seven (7), Eight (8) & Nine (9), Block Eleven (11), in the Original Town (now) City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 226 W. 12th (Marcia E. Birk). A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

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Motion was made by Roberts with a second by Church approving to adopt a Resolution abating the property located at the West Three Hundred Feet (W/300') and the Sought 124 Feet (S/124') of Lot Three (3), Block Six (6), in the Gibbs Addition, to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 1001 S. Chestnut St. (Bud Fox Investments, LLC.). A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed. This is Resolution #R1302-051523.

Motion was made by Roberts with a second by Church approving to enter into Executive Session for confidential communications and discussions with legal counsel and other staff members as requested and required to discuss the following:

- a. Claim and potential litigation regarding a final Pay Application to Cherokee Pride Construction Company for the Jones Memorial Airport runway construction project. The City Attorney advises that disclosure will seriously impair the ability of the public body to process the claim/potential litigation in the public interest, as authorized by 25 O.S. §307(B)(4).
- b. The possible employment of Jerry Cagle as Public Works Employee as authorized by 25 O.S. §307(B)(1).
- c. The possible employment of Shiann Snelling as Deputy Treasurer as authorized by 25 O.S. §307(B)(1).
- d. Consideration and possible action to enter into executive session for confidential communications with legal counsel regarding a possible economic development activity for real property generally located south of the Turner Turnpike and east of Route 66, and for purposes of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the City of Bristow, on the advice of counsel that public disclosure of the matters discussed will interfere with services and violate the confidentiality of the businesses and property owners, and as authorized by 25 O.S. Section 307(C) (11) and the potential purchase and appraisal of real property for this project as authorized by 25 O.S. Section 307(B)(3).

A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

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Motion was made by Roberts with a second by Johns approving the Final Pay Application to Cherokee Pride Construction Company for the Jones Memorial Airport runway construction project in an amount to be determined by the City Council, as authorized by 25 O.S. §307(B)(4). A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Roberts with a second by Johns approving the part-time employment of Jerry Cagle as Public Works Employee and the rate of \$14.00 per hour, as authorized by 25 O.S. §307(B)(1), with 6-month probation. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Roberts with a second by Peters approving the employment of Shiann Snelling as Deputy Treasurer at \$14.00 per hour as authorized by 25 O.S. §307(B)(1), with 6-month probation. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Peters with a second by Church approving to direct the Mayor and legal counsel to explore options for a proposal and a possible economic development agreement or Letter of Intent. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Johns with a second by Roberts approving the Mayor's appointment of members to the Economic Development Committee. Members are as follows: Brian Peters, Kevin Webster, James Ables, Randy Witty, Scott Peters and Steve Gilbert. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Roberts with a second by Johns approving the Mayor's appointment of members to Council Committees. There will be 5 committees. Members are as follows:

Economic Development, Housing, Land Acquisitions & Sales: Randy Witty and Brian Peters.

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Technology, Streets, Water and Infrastructure: Councilmember Jeff Roberts and Judd Johns.

Parks, Recreation and Tourism: Councilmembers Tanya Langley and Jeryn Fletcher

Budget and Finances: Judd Johns.

Zoning, abatement, and Code Enforcement: Joe Church.

A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

Motion was made by Johns with a second by Roberts approving to adopt a Resolution of the City Council of the City of Bristow, Oklahoma, approving and adopting license fees for skilled trades, including Plumbing, HVAC, Electrical, and Roofing; Directing the City Attorney to prepare Ordinances amending the Code of Ordinances pertaining to these license fees; and establishing an effective date of June 5, 2023. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed. This is Resolution #R1303-05152023.

Motion was made by Peters with a second by Johns approving table to the June 5, 2023, meeting agenda item #25. Item reads as follows: Consideration, discussion, and possible action to use Library' State Aid fund to pay two interns either biweekly or monthly. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.

City Attorney's Report: No report.

Comments from Mayor and Council. Asst. Chief Kevin Webster reported they have taken 42 police reports, worked 8 accidents, they are working on 8 narcotic investigations and several other things in the workings.

Fire Chief Charles Conkling has been very busy. They have responded to 14 car wrecks, 10 grass fires and have had several assistance calls. The New Fire Truck should be here within the next 2 months.

Mayor Kris Wyatt reported the pool is coming along. They are estimating the opening date is April 21, 2024. Also, she stated the website should be updated soon.

Motion was made by Church with a second by Peters approving to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye. Motion passed.