
BRISTOW CITY COUNCIL MEETING
110 WEST 7TH, BRISTOW, OKLAHOMA 74010
7:00 P.M., FEBRUARY 7, 2022 (MONDAY)

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the Mayor or the City Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Approval of City Council Meeting Minutes: January 18, 2022.**
6. **Approval of City Council Special Meeting Minutes: January 26, 2022.**
7. **Consideration, discussion, and possible action to accept the resignation of
Councilman Tex Slyman from Ward 1. Mayor**
8. **Consideration, discussion and possible action to appoint Judd Johns as Vice-Mayor.
Mayor**
9. **Consideration, discussion and possible approval of the Consent Agenda:**
 - a. **Approval of Maintenance Claims \$106,613.11.**
 - b. **Approval Un-Paid Claims in the amount of \$547.71.**
 - c. **Approval of Paid Claims in the amount of \$11,011.02.**
 - d. **Approval of Capital Improvement in the amount \$11,250.00**
 - e. **Approval of Jones Foundation in the amount \$799.00.**

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- f. Approval of Actual Payroll Claims in the amount of \$81,849.20, for pay period ending January 21, 2022.**
- g. Approval of Actual Payroll Claims in the amount of \$85,795.27, for pay period ending February 4, 2022.**
- h. Approval of Estimated Payroll Claims in the amount of \$81,849.20, for pay period ending February 18, 2022. Mayor**

10. Consideration, discussion, and possible action to appoint Ashley Linker to the Park Board to replace Megan Blakeman whose term will expire in August, 2025. Mayor

11. Consideration, discussion, and possible approval to appoint Tara Mattox as Chairman to the Park Board. Mayor

12. Public Hearing: Consideration, discussion and possible action on the recommendation of the Planning & Zoning Board regarding the application for the Specific Use Permit on a Variance to modify the Set Back Lines to place a Church Building and an attached drive thru Awning at the Bristow Holiness Church located at 114 W. 4th Ave. Mayor

13. Public Hearing: Consideration, discussion, and possible action on the recommendation of the Planning & Zoning Board regarding the application for the Special Use Permit, for the intent of a Medical Cannabis Cultivation Operation (grow house-marijuana). Commonly known 301 E. 1st (William T. Chaney). Legal as follows:

W 2 of Five (5) & S 79 of Lot Six (6), Block One-Hundred Five (105), Original Town (Now) City of Bristow, Creek County, State of Oklahoma;

S 70 of Lot Four (4) & S 70 (aka E2) of Five (5), Block One-Hundred Five (105), Original Town (Now) City of Bristow, Creek County, State of Oklahoma;

N 75 of Lots Four (4), Five (5) & Six (6), Block One-Hundred Five (105), Original Town (Now) City of Bristow, Creek County, State of Oklahoma, According to the Original Plat and Survey Thereof. Mayor

14. Consideration, discussion, and possible action to declare one (1) 2017 Ford Explorer, K-9 Unit, Vin #1FM5K8AR9HGA63088 surplus and trade for a comparable Police Unit. Mayor

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- 15. Consideration, discussion, and possible action to declare K-9 Officer Thadeaus surplus and allow the authority to dispose of in accordance with state statute and the Code of Ordinance. Mayor**
- 16. Consideration, discussion, and possible action approving an amendment to the PEC Contract adding the Subconsultant Agreement with Terracon Consultants, Inc. to the contract. Mayor**
- 17. Consideration, discussion, and possible action approving a Request for Qualifications (RFQ) for the Jones Memorial Airport for a qualified consulting firm for the development of the Airport projects. Mayor**
- 18. Consideration, discussion, and possible approval of Claim #11901 to CEC Corporation in the amount of \$1,325.00 (paid from Airport Operating Fund-Terminal Building). Mayor**
- 19. Consideration, discussion, and possible approval of Claim #11902 to Parkhill in the amount of \$24,825.00 (paid from Airport Operating Fund-Taxiway). Mayor**
- 20. Consideration, discussion, and possible approval of Claim #21001 to Professional Engineering Consultants, PA. (PEC) in the amount of \$25,911.50 (paid from Swimming Pool 2021A). Mayor**
- 21. Consideration, discussion, and possible approval of a Resolution of the City Council of the City of Bristow, Oklahoma, approving and authorizing a limited maintenance plan contract, by and between the City of Bristow, Oklahoma, and Maguire Iron, a South Dakota Corporation, for the inspection, drainage, disinfection, painting, and general maintenance of the city's park standpipe water tower; providing for approval of this multi-year contract pursuant to Section 19, Title 61 of the Oklahoma Statutes; acknowledging that the City is not obligated to make any payment in any year in an amount exceeding the income and revenue provided for such year and providing for termination in any year that the City does not appropriate and encumber sufficient funds to satisfy its annual obligations; and waiving formal competitive bidding pursuant to Section 19, Title 61 of the Oklahoma Statutes. Mayor**
- 22. Consideration, discussion, and possible approval of a Maintenance and Inspection Services Agreement with Federal Protection, Inc., for maintenance of the new water billing slide drawer. Mayor**

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23. **Discussion, Preview, and possible action on Ordinance Amending Chapter 26, “streets and public works,” of the Code of Ordinances of the City of Bristow, Oklahoma, adding Article V, “rights of way occupancy management;” and specifically adding Section 26-201, “intent, purpose and scope;” adding Section 26-202, “definitions;” adding Section 26-203, “authority to occupy the right-of-way;” adding Section 26-204, “application for occupancy permit;” adding Section 26-205, “review of application by the city council;” adding Section 26-206, “term and renewal of application;” adding Section 26-207, “occupancy fee, inspection fee and service charges;” adding Section 26-208, “right-of-way construction permit;” adding Section 26-209, “application and permit fees;” adding Section 26-210, “permit terms and conditions;” adding Section 26-211, “permit terms and conditions;” adding Section 26-212, “insurance;” adding Section 26-213, “indemnification;” adding Section 26-214, “records maintenance;” adding Section 26-215, “relocation of equipment and facilities;” adding Section 26-216, “damage to facilities;” adding Section 26-217, “discontinuing operations;” adding Section 26-218, “abandoned and unusable facilities;” adding Section 26-219, “abandoned and unusable facilities;” adding Section 26-220, “penalties;” providing for severability; repealing all ordinances or parts of ordinances in conflict; and declaring an emergency. Mayor**
24. **Discussion, Preview, and possible action on an Ordinance Amending Chapter 26, “streets and public works,” of the Code of Ordinances of the City of Bristow, Oklahoma, Amending Article II, “streets, sidewalks, and other public places;” and specifically amending Section 26-41, “definitions;” amending Section 26-42, “permit required;” amending Section 26-43, “closing streets;” amending Section 26-44, “traffic control and warning signals required;” amending Section 26-45, “placement of materials; obstruction of traffic;” amending Section 26-46, “required application, fee, bond and insurance;” amending Section 26-47, “permit application;” adding Section 26-48, “standard permit conditions;” adding Section 26-49, “permit revocation;” adding Section 26-50; providing for severability; repealing all ordinances or parts of ordinances in conflict; and declaring an emergency. Mayor**
25. **PROPOSED EXECUTIVE SESSION: Consideration, discussion and possible approval to go into executive session to discuss the potential purchase and appraisal of real property owned by Kenneth and Inez Johnson, and generally located adjacent to the City of Bristow Wastewater Treatment Plant, west of South Highway 48, and specifically located in Section 6, Township 15 North, Range 9 East, Creek County, Oklahoma, as authorized by 25 O.S. Section 307(B)(3), and potential claims and potential litigation pertaining to the acquisition of property for the wastewater treatment plant as authorized by 25 O.S. Section 307(B)(4), on advice of legal counsel that public disclosure would seriously impair the ability of the City Council to process the potential land transactions in the public interest. Mayor**

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- 26. PROPOSED ACTION FOLLOWING EXECUTIVE SESSION: Consideration, discussion, and possible reasonable action, including the following: Appropriate and related action on items discussed in executive session, including authorization to counsel to address the title issues associated with the real property. Mayor**
- 27. City Attorney's Report.**
- 28. Comments from Mayor and Council.**
- 29. Adjourn.**

**DATE POSTED: FEBRUARY 4, 2022
TIME POSTED: 2:00 P.M.
POSTED BY: SABRINA MOUNCE**