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**DECEMBER 4, 2023**  
**MINUTES**

The Meeting of the Bristow Municipal Authority Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present Chairman Kris Wyatt. Trustees: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters, Jeff Roberts and Randy Witty. Trustees Absent: Joe Church.

Motion was made by Johns with a second by Roberts approving the Municipal Authority Regular Meeting Minutes of November 20, 2023. A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Church approving the Consent Agenda:

- a. Approval of Maintenance Claims in the amount of \$81,967.47.
- b. Approval of Un-Paid Claims in the amount of \$500.00.
- c. Approval of Actual Payroll Claims in the amount of \$17,573.67, for pay period ending November 22, 2023.
- d. Approval of Estimated Payroll Claims in the amount of \$17,873.60, for pay period ending December 8, 2023.
- e. Approval of a budgeted transfer in the amount of \$50,000.00 from the Municipal Authority General Fund to the City General Fund.
- f. Approval of Claims #20787 to Atwell Roofing, Inc. in the amount of \$62,491.00 for roofing repair to the Public Works Building. (paid from Building Capital Improvement Fund)
- g. Approval of Claims #20788 to KBC Construction, Inc. in the amount of \$104,882.87 for Construction at the WWTP. (paid from OWRB Loan).
- h. Approval of Claims #20789 to Core & Main in the amount of \$157.00 for Construction at the WWTP. (paid from OWRB Loan).
- i. Approval of Claims #20790 to Core & Main in the amount of \$8,358.25 for Construction at the WWTP. (paid from OWRB Loan).
- j. Approval of Claims #20791 to Core & Main in the amount of \$44,570.25 for Construction at the WWTP. (paid from OWRB Loan).
- k. Approval of Claim #20792 to Holloway, Updike & Bellen, Inc. in the amount of \$8,285.00, for Construction at the WWTP. (paid from OWRB Loan).

A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

**BRISTOW MUNICIPAL AUTHORITY MEETING CONT.**  
**DECEMBER 4, 2023 (MONDAY)**

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Motion was made by Witty with a second by Roberts approving to award a bid that was submitted by McGuire Brothers, LLC. for the Engineering Services for the Heartland Industrial Park. A roll call was had with the following members present voting as follows: Roberts, Aye; Witty, Aye; Langley, Aye; Johns, No; there were no other votes from the other councilmembers. At this time Beth Anne Childs called Andy Armstrong, our consultant to ask questions about these project submittals. Andy stated that this item could be passed to the next meeting or have a special meeting that way the Trustees could look into this further.

At this time Councilmember Witty withdrew his motion so that the Trustees could look into this further.

Motion was made by Roberts with a second by Peters approving to continue to the December 18, 2023, meeting or have a special meeting on Agenda item #5. Item reads as follows: Consideration, discussion, and possible action to award a bid submitted for the Engineering Services for the Heartland Industrial Park. A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Peters approving to Adjourn. A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

  
SABRINA MOUNCE, SECRETARY

  
KRIS WYATT, CHAIRMAN