

DECEMBER 4, 2023
MINUTES

The Meeting of the Bristow City Council Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Mayor Kris Wyatt, Councilmembers: Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters, Jeff Roberts and Randy Witty. Councilmember Absent: Joe Church.

Building Inspector Ronny Capps opened with Prayer and then led the Pledge of Allegiance.

At this time, Mayor Kris Wyatts asked for a recess of the City Council Meeting and to open the Hospital Authority Meeting.

Motion was made by Roberts with a second by Johns to recess the City Council Meeting and open the Hospital Authority meeting. A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

The Bristow City Council Meeting reconvened with the following members present. Mayor Kris Wyatt, Councilmember: Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters, Jeff Roberts and Randy Witty.

Motion was made by Johns with a second by Roberts approving the City Council Meeting Minutes of November 20, 2023. A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Presentation from Librarian Heather Hutto. Heather had presented a summary to be distributed to the Council. Heather stated she has done some research on other libraries in the amounts of employees they have and she presented her findings to the council. She had read from her summary about all the things that she has brought to the library and/or completed since being hired as the director. She would like to increase her budget from \$137,293.00 to \$147,148.00, this will allow for a full-time employee and benefits.

Councilmember Roberts stated that he loves what she is doing at the library. He stated the Council is not against her and they will look at trying to get what she is asking, but they need to look into it further.

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Mayor Wyatt stated that in the summary that was presented, she feels that Heather still has not stated what she actually wanted and the Mayor feels that maybe Heather and Councilmember Johns could sit down and figure out what she is actually asking for. The Mayor feels there is a way to work this out, but we need to know what Heather would like.

Heather stated that what she is asking for is one more full-time employee. She stated she would really like to keep all her part-time staff as well as bringing on one more full-time employee. If she can't get that she would be willing to move one of her part-time staff to the full-time position and not fill that part-time position if that is what she must do.

Councilmember Johns stated he would sit down with her and go over her budget and see what they could work out.

Councilmember Langley stated since Mayor Wyatt has taken over there have been a lot of positive changes, and we will find the money somehow to make this work for the library.

At this time, Mayor Kris Wyatt asked to come back to agenda item #7 later in the meeting. Item reads as follows: Update from the Bristow Chamber of Commerce.

Motion was made by Roberts with a second by Peters approving the Consent Agenda except agenda item h.:

- a. Approval of Maintenance Claims in the amount of \$181,259.00.
- b. Approval of Un-paid Claims in the amount of \$2,019.24.
- c. Approval of Paid Claims in the amount of \$205.50.
- d. Approval of Cemetery Capital Improvement Fund Claims in the amount of \$5,000.00.
- e. Approval of Actual Payroll Claims in the amount of \$99,920.72, for pay period ending November 22, 2023.
- f. Approval of Estimated Payroll Claims in the amount of \$98,837.93, for pay period ending December 8, 2023, 2023.
- g. Approval of Letters of Intent with Towerpoint regarding the proposed purchase of telecommunications easements for properties generally located at 233 West 12th Street, Bristow, Oklahoma, and 1199 South Maple, Bristow, Oklahoma.

A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters approving a Master Agreement with Parkhill for Professional Services on the AIP 3-40-0128-016-2023 Construct Terminal Apron. A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

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At this time City Attorney Beth Anne Childs asked to go back to agenda item #8, item #h. She stated that she would like to bring this back to the next City Council Meeting, with the understanding that this is not negotiable at this time. This is a one-time offer with an effective date of December 3, 2023.

Motion was made by Johns with a second by Peters approving to continue the Consent Agenda #8, item #h. to the December 8, 2023 meeting. Item reads as follows; Approval of a Memorandum of Understanding to the Agreement between the City of Bristow, Oklahoma, and Fraternal Order of Police, Lodge No. 141 Covering Fiscal Years 2022-2023 and 2023-2024. A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Roberts approving to continue to the December 18, 2023 meeting agenda items #10. Item reads as follows: Consideration, discussion, and possible action regarding a Second Amendment to Hospital Development Agreement, by and between the City of Bristow, Oklahoma, the Bristow Hospital Authority, and Carrus Lakeside Hospital, L.L.C. A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Langley with a second by Peters approving to purchase a Bastone Handicap-accessible portable restroom in the amount to \$8,500.00. (paid from Capital Improvement Fund). A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, No; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Johns approving to take no action on agenda item #12. Item reads as follows: Consideration, discussion, and possible action to adopt a Resolution abating the property located at Lots Eight (8) and Nine (9), Block Six (6), less the North Seventy-Five Feet (N/75') and the South Half (S/2) of Lots Ten (10) and Eleven (11), Block Six (6), in the corrected Plat of the Amended Beverly Place re-subdivision, City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 405 W. 1st. (Justin & Dawnya Wenninger-Teresa J. Hilburn). A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

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Motion was made by Roberts with a second by Johns approving to adopt a Resolution abating the property located at Lot One (1), Block One (1), in the Park Place Addition to the City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 315 W. 8th Ave. (Diane L. Schumacher). A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed. This is Resolution #R1358-120423.

Motion was made by Johns with a second by Roberts approving to adopt a Resolution Determining the Cost set forth in Exhibit "A" in the amount of \$350.00 on the property located the North Seventy Feet (N/70') of Lots Twenty-Three (23) and Twenty-Four (24), Block Ninety-Eight (98), in the Original Town (now) City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 414 S. Elm St. (Janice Scott & Larry Harjo). A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed. This is Resolution #R1359-120423.

Motion was made by Johns with a second by Roberts approving to adjourn to Executive session for the purpose of confidential communications between the Bristow City Council, The City Attorney, and other Staff members as requested by the Council for the purpose of discussing and conferring on the employment of Brian Peeper for the Public Works Department as authorized by 25 O.S. § 307 (B)(1). A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

The Bristow City Council Meeting reconvened with the following members present. Mayor Kris Wyatt, Councilmembers: Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters, Jeff Roberts and Randy Witty.

Motion was made by Roberts with a second by Johns approving the employment of Brian Peeper as a Public Works Employee at a rate of \$15.00 per hour as authorized by 25 O.S. § 307 (B)(1). A roll call was had with the following members present voting as follows: Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

At this time Mayor Kris Wyatt went back to agenda item #7.

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Update from the Bristow Chamber of Commerce. Chamber President John Tidwell was present to speak to the Council. Jon stated Ice Rink is up at the Trinity Baptist Church and the Home-Economics Class is going to be taking care of it on the Weekends. The Chamber is having some work done on the House Unique and is having an open house on Wednesday then will be open on Thursday after the Parade. They are starting to do the Membership Drive and we are going to return the Chamber Banquet Event. He stated they have completed the new Chamber Logo and it is great, we have added so much of Bristow Heritage in the logo. John stated that the Board is a very good Chamber Board and he knows cause this is his 3rd time being president. He feels that everyone works extremely well together. Last, he stated this is going to be a great partnership between the Chamber, the City and all the other entities involved.

Councilmember Langley asked how we as a council can help.

John replied that 1st there needs to be a personal commitment is to have communication between all the entities, not separate them, all work together. This will help the whole town. 2nd, please attend when there are meetings and invites. Keep the communication going. John stated they will have an open house on Wednesday and then on Thursday after the parade. They are working on a website, an App and several other announcements. He explains how the website will work and how it will benefit the City as well. He is hoping to have the App ready by the first of the year. He stated that he loves our small town feeling and wants to help promote Bristow.

Report from the Mayor. At this time Mayor Kris Wyatt stated she was not going to ask the Department Directors for a report, she was going to take up all their time. She stated that she had been approached by someone asking if there was any way possible to have some time with Santa for disabled children. Due to some of them have never been able to go see Santa due to their disability. She stated at that time she got to work and started making phone calls. It came together and last Friday, Santa came to see the Children with a little help from a few Elves. She wanted to thank Steve Farris, his brother-in-law, and her husband Bob for Building the ramp for the St George Little Church to make it ADA Compliance; Laura Farris for help with making a post; Dena Hinshaw for getting the Little Church ready and helping Santa; and of course Santa for making these children's dreams come true. She is very thankful to everyone who made this happen. 2nd, she had someone contract her stating that Mainer Ford will allow their parking lot on Thursday, December 7, 2023, to be used for Disabled people to park and watch the Parade. They will have to show their placard to park in the parking lot and Manier will take care of all of that. The Chamber of Commerce Skating Rink is open and is at the Trinity Baptist Church and will be open on the weekends. She wanted to say "Thank You" to all the Audience that came to the Council Meeting and to the Council for all they are doing. One last thing, she would like for everyone to read the "Mayors Corner" that is in the paper this week.

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City Attorney's Report. No report.

Comments from Mayor and Council. Councilmember Groom wanted everyone to know the reason he voted "no" on agenda item #11. He felt that we should build a permanent structure on the West side of the Fire Department Building. He stated there are very talented contractors in Bristow and feels it would look better and probable cheaper.

New Business.

Motion was made by Roberts with a second by Church approving to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye, Roberts, Aye and Witty, Aye. Motion passed.


SABRINA MOUNCE, CITY CLERK


KRIS WYATT, MAYOR