
NOVEMBER 6, 2023
MINUTES

The Meeting of the Bristow City Council Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Mayor Kris Wyatt, Councilmembers: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Brian Peters, Jeff Roberts and Randy Witty. Councilmember Absent: Tanya Langley.

Reverend Johnny Plum opened with Prayer and then led the Pledge of Allegiance.

Motion was made by Church with a second by Johns approving the City Council Meeting Minutes of October 16, 2023. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Abstain and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Church approving the City Council Special Meeting Minutes of October 30, 2023. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Langley approving the Consent Agenda:

- a. Approval of Maintenance Claims in the amount of \$148,702.95.
- b. Approval of Un-paid Claims in the amount of \$3,405.76.
- c. Approval of Paid Claims in the amount of \$12,566.17.
- d. Approval of Capital Improvement Fund Claims in the amount of \$1,412.46.
- e. Approval of Library State Aid Fund Claims in the amount of \$760.45.
- f. Approval of Actual Payroll Claims in the amount of \$92,974.89, for pay period ending October 27, 2023.
- g. Approval of Estimated Payroll Claims in the amount of \$99,307.89, for pay period ending November 9, 2023.
- h. Approval of Estimated Longivety Payroll Claims in the amount of \$11,738.46, for pay period ending November 15, 2023.
- i. Approval of Claim #21018 to Thompson Construction, Inc. in the amount of \$184,750.85 for Invoice #8 (paid from Swimming Pool Bond 2021A).
- j. Approval of Claim #20084 to Andy Armstrong in the amount of \$1,469.54, for Grant Administration. (paid from Grant Match Fund).

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

BRISTOW CITY COUNCIL MEETING CONT.
OCTOBER 16, 2023 (MONDAY)

PAGE 2

Motion was made by Johns with a second by Peters approving a Resolution forming a Historical District for the downtown area to be known as the Woodland Queen District. from 2nd Street to 12th Street, and a block wide from Main from Walnut to Elm. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Resolution #R1340-101623.

There were several discussions on agenda item #9 on the Railroad Crossings between Mark Kennedy, The Council and the Mayor. Mayor Wyatt has asked Mark Kennedy to take on the unpaid position of Track liaison, he has checked out all the crossings. He suggested taking the time to evaluate each one, there are ten crossings.

Motion was made by Peters with a second by Johns to table agenda item 9. Item reads as follows: Consideration, discussion, and possible action regarding Railroad Crossings in Bristow. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye.

Motion was made by Witty with a second by Peters to accept the contract award (19269 PREP 23) from ODOC and authorization for the Mayor to electronically sign the contract on OKGrants. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye. Motion Passed.

There were several discussions on agenda item #12.

Councilmember Church asked, "what is the cost of the program?"

Inspector Ronnie Capps stated it is about \$10,000 to \$14,000 to purchase the program and \$5,000.00 to \$9,000.00 per year and it can be added to the website.

Councilmember Langley stated she feels "we are behind the time in technology and need to be updates."

Councilmember Peters stated, "this will be great to be able to do this online not have to come to City Hall to get the licenses or permits."

Inspector Ronnie Capps stated, "he is hopefully this will stop people from doing the work without purchasing their licenses or permits." This program will do a GIS mapping system and can be added to whatever computers we would like, and not be charged per computer.

BRISTOW CITY COUNCIL MEETING CONT.
OCTOBER 16, 2023 (MONDAY)

PAGE 3

Motion was made by Johns with a second by Peters to Purchase Cloud permit Software for the Inspection Department. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye. Motion Passed.

Motion was made by Church with a second by Langley to award a bid to Atwell Roofing Company in the amount of \$61,231.00 for Base bid & \$7.00/BF for wood planks as needed, for the repair of the Public Works Building Roof that was damaged by the June storm. Bids were as follows:

Attwell Roofing Company	\$61,231.00
Universal Roofing LLC.	\$48,508.43
Arrowhead Roofing	\$54,915.00

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye. Motion Passed.

Motion was made by Church with a second by Peters approving to enter into Executive session for the purpose confidential communications between the Bristow City Council, The City Attorney, and other Staff members as requested by the Council for the purpose of discussing and conferring on the following matters:

- a. The Employment of Andrew Wedel as a Police Officer as allowed by 25 O.S. § 307(B)(1), including terms of employment and compensation.
- b. The Employment and specifically the compensation of Sabrina Mounce, Court Clerk for the City of Bristow.

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye.

The Bristow City Council Meeting reconvened with the following members present. Mayor Kris Wyatt, Councilmembers: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters, and Randy Witty.

Motion was made by Johns with a second by Peters approving on agenda item,
(a) Approving the employment of Andrew Wedel as Police Officer at \$16.02 per hour, with 1 year probation, upon completion of the following items (official hire date will be upon the completion of all the listed items) as authorized by 25 O.S. §307(B)(1). A medical screening in accordance with Oklahoma Police Pension.

1. A psychological screening in accordance with CLEET
2. Completion of the background investigation including polygraph examination.
3. Fingerprint clearance from Federal Bureau of Investigation and the Oklahoma State Bureau of Investigation.

BRISTOW CITY COUNCIL MEETING CONT.
OCTOBER 16, 2023 (MONDAY)

PAGE 4

4. POSSE test as required by CLEET.

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters approving on agenda item,

(b) to take reasonable action, including to establish the compensation of the City Clerk Sabrina Mounce as a salary rather than an hourly position. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters to declare the following items Surplus and authorize the Mayor to sell or dispose of in accordance with State Statute.

5. One (1) 1988 Chevy Bucket Truck, Model R30, Vin #1GBJR34W6JJ103305
6. One (1) 1990 Intl Dump Truck, Model 490, Vin #1HTSDZZP8LH696603,
7. One (1) 1993 Ford Dump Truck, Model F8F, Vin #1FDXK84E5PVA26566
8. One (1) 2009 Ford Crown Victoria, Canine Police Car, Vin #2FAHP71V39X118842
9. One (1) 2011 Ford Crown Victoria Police Car, Vin #2FABP7BV2BX109219
10. One (1) 2014 Dodge Charger Police Car, Vin #2C3CDXAT4EH212572

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Peters with a second by Church to table agenda item #17 till the November 20, 2023, meeting. Item reads as follows: Consideration, discussion and possible action adopting a Resolution abating the property located at the South Half (S/2) of lot Twenty-Four (24), Block Eighty-Three (83), in the Original Town (now) to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 316 S. Elm ST. (McClenathan Depew T-1, LLC). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye.

BRISTOW CITY COUNCIL MEETING CONT.
OCTOBER 16, 2023 (MONDAY)

PAGE 5

Motion was made by Johns with a second by Church approving to adopt a Resolution abating the property located at Lots Eleven (11), Twelve (12), Thirteen (13) and Fourteen (14), Block Seven (7), in the Krumrei Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 617 E. 4th Ave (Consul Properties, LLC). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Resolution #R1341-101623

Motion was made by Church with a second by Langley approving to adopt a Resolution abating the property located at Lots Nine (9) and Ten (10), Block Fourteen (14), in the Highland Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 420 W. 9th Ave. (Jimmy D. and Tina M. Woods. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Resolution #R1342-101623

Motion was made by Johns with a second by Peters to take no action on agenda item # 20. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at the West-Thirty Feet (W/30') of Lot Two (2), Block Eighty-Six (86), in the Original Town (now) to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 220 E. 4th (Anthony and Dorothy Roby). This property has been sold. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye. Motion passed.

Motion was made by Witty with a second by Johns approving to adopt a Resolution Determining the Cost set forth in Exhibit "A" in the amount of \$1,019.00 on the property located at the West Three Hundred Feet (W/300') and South One Hundred and Twenty-Four Feet (S/124') of Lot Three (3), Block Six (6), in the Gibbs Addition to the City of Bristow, Creek County, and State of Oklahoma for the removal of Weeds, Grass, Trash and Debris. Commonly known as 1001 S. Chestnut (Bud Fox Properties, LLC). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Resolution #R1343-101623

Motion was made by Peters with a second by Langley approving to adopt a Resolution of the City Council of the City of Bristow, Oklahoma, approving the formation of an Oklahoma Public Trust to be known as the Bristow Jones Memorial Airport Authority; approving the Declaration of Trust of the Bristow Jones Memorial Airport Authority, which provides for formation of the Trust, including Declaration and Covenant, Purpose,

BRISTOW CITY COUNCIL MEETING CONT.
OCTOBER 16, 2023 (MONDAY)

PAGE 6

Duration, Trust Estate, Trustees, Powers and Duties of Trustees, Termination, and Identification of the City of Bristow, Oklahoma, as the Beneficiary; Accepting the Beneficial interest in the Trust; and Finding that Such Actions are in the Best Interest of the City of Bristow, Oklahoma, and the Health, Safety and Welfare of the City. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye. Motion passed. This is Resolution #R1344-101623.

Motion was made by Johns with a second by Witty approving the appointment of Trustees to the Bristow Jones Memorial Airport Authority. Trustees are as follows:

Brian Peters	4-Year	Exp. 2027
Andrew Donahue	4-Year	Exp. 2027
Johnny "Bump" Grant	4-Year	Exp. 2027
Tray Siegfried	4-Year	Exp. 2027
Brandon Flood	2-Year	Exp. 2025
Jon Johnson	2-Year	Exp. 2025
Logan Grant	2-Year	Exp. 2025

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye. Motion passed.

There were several discussions on agenda Item #24. Steve Gilbert explains what the request from Tower Point was. They are wanting to purchase out the lease agreements from T-Mobile & Sprint for \$600,000.00. there is question about either we do this or not.

Beth Anne stated that Mike Bradley is someone that knows a lot about these buyouts. He says they shouldn't be done. He can look into this and get back to us. We could put a cap of \$5,000.00.

Steve stated Tower Point contacted the City.

Judd stated we don't know what we will have in the next 10 to 20 years.

Motion was made by Johns with a second by Langley to authorize Attorney Mike Bradley to look into this and report back with us, with a cap of \$5,000.00 on the request from Tower Pointe to acquire the City's interests in cell tower and telecommunications leases. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye: and Witty, Aye.

BRISTOW CITY COUNCIL MEETING CONT.
OCTOBER 16, 2023 (MONDAY)

PAGE 7

Report from the Mayor. Special Meeting October 19th from 6:00 pm to 7:30pm.

Report from Airport Manager Vicki Roth. The Authority is happening. The 2nd graders came out to the Airport and made paper airplanes.

Report from Department Directors. Fire Chief Chuck Conkling stated that we are having an AED class tomorrow and that the Fire Department will walk in full gear behind the hospital and clean the Nature Trail on October 29, 2023. They will be in training; it is a 1 ½ mile walk.

Mayor reported that public works are working hard. They have a lot of stuff going on.

Chief Kendra Raney said she wanted to remind everyone that the Police are at the schools every day and they do get beat at Dodge Ball Daily.

City Attorney's Report. Beth Anne stated that she wants to take the sales tax back to the voters. There have been improvements to the Hospital over 3 ½ million. The Phase One Renovation was very expensive.

Comments from Mayor and Council. Councilmember Frank Groom stated, "the Public Works Department is doing a good job cleaning the area on 6th street around the oval at the park". Mayor Wyatt said Savannah with the Garden Club was doing a lot of work and public works were helping her do the work.

New Business. None.

Motion was made by Church with a second by Johns approving to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye, and Witty, Aye. Motion passed.


SABRINA MOUNCE, CITY CLERK


KRIS WYATT, MAYOR