
OCTOBER 2, 2023
MINUTES

The Meeting of the Bristow City Council Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Mayor Kris Wyatt, Councilmembers: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Tanya Langley, Brian Peters, Jeff Roberts and Randy Witty.

Fire Chief Chuck Conkling opened with Prayer and then led the Pledge of Allegiance.

Motion was made by Church with a second by Johns approving the City Council Meeting Minutes of September 19, 2023. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Church with a second by Roberts approving the Consent Agenda:

- a. Approval of Maintenance Claims in the amount of \$148,276.19
- b. Approval of Paid Claims in the amount of \$54.00.
- c. Approval of Un-paid Claims in the amount of \$1,445.73.
- d. Approval of Library State Aid Fund Claims in the amount of \$2,541.18.
- e. Approval of Actual Payroll Claims in the amount of \$132,927.96, for pay period ending September 29, 2023.
- f. Approval of Estimated Payroll Claims in the amount of \$98,460.46, for pay period ending October 13, 2023.
- g. Approval of Claim #20082 to Warren Cat in the amount of \$32,113.84, for motor for backhoe. Insurance paid \$26,746.48 on 8-22-23. (paid from Street Capital Improvement).
- h. Approval of Claim #11932 to Parkhill in the amount of \$9,000.00 for Professional Services on the Terminal Apron-Construct. (paid from Airport Operating Fund).

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Presentation from True North Mapping & Solutions on their Geographic Information Systems (GIS) and related discussion. Mark Masoner was present to speak to the Council. He explained how the programs worked. He told the Council that they will get all the paperwork into the system and then go walk the ground and make sure all the information of the deceased matched. He showed the maps for the Water, Sewer, Water Meters, Taps & Water & Sewer Lines and the placement of Fire Hydrants

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also the Map for the Cemetery. The Cemetery will take about 6 months and the Water and Sewer Map will take about 5 months. They will customize the information to be whatever we want it to be. The program is a very user-friendly program. Mark explained that once this is done, his company comes to the City at least once or twice a month to check on everything. There were several questions between Mark and the Councilmembers.

Motion was made by Johns with a second by Church approving a contract with True North Mapping & Solutions for GIS System for Mapping of the Cemetery and P.O. #20081 in the amount of \$30,000.00, to be paid out in monthly payments. (paid from Cemetery Capital Improvement Fund). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, No and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Roberts approving a contract with True North Mapping & Solutions for GIS System for Mapping of the City Water, Sewer, manholes and Fire Hydrants. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Presentation from the Bristow Main Street Committee. Kristin Weaver was present to speak to the Council about all the upcoming events that are centered around Christmas. 1st the kickoff is November 23rd for the Cowboy Christmas, the Lighting of the 30' Christmas Tree, Bristow Bucks, Lights on Main, the Map & Charm Bracelets. The Parade is on December 7th and Santa will be there. She explained that there is a RT 66 Midpoint Corridor Committee. This committee is promoting 82 miles on RT 66 from Sapulpa to Edmond. The goal is to get these communities involved and be ready for the 100th year of RT 66, in 2026. Then keep promoting it afterwards. Christmas was a good place to get started. The following items are to get the Christmas activities started.

Motion was made by Johns with a second by Langley approving to close East 8th Street, from Main to the Alley, on November 23, 2023, from 5:00 p.m. to 9:00 p.m. for the Christmas Tree Lighting, Bristow Bucks and Shopping on Main. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Langley with a second by Church approving to close the Parking Lot at 8th & Main from November 1, 2023, to December 31, 2023, for the Christmas Activities. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Abstain; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

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Motion was made by Church with a second by Roberts approving to close Main Street on December 7, 2023, from 12th Street to 4th Street from 4:00 P.M. to 9:30 P.M. for the Christmas Parade and Shopping on Main. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Johns a second by Peters approving an Agreement with Maguire Iron for rehabilitation, maintenance, and repair of the 12th Street Riveted STP Water Tower in the amount of \$142,825.00 and to pay the balance on the 1917 Cone Water Tower in the amount of \$78,750.00 and pay the balance on the Industrial Water Tower in the amount of \$106,628.00. (paid from ARPA Funds) A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Church approving a letter that was written by the City Attorney to be hand delivered and Mailed Certified to the property owner located at 515 W. 8th regarding abatement of a nuisance. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Church approving to take no action on agenda item #16. Items reads as follows: Consideration, Consideration, discussion, and possible action adopting a Resolution abating the property located at Lot One (1), Block One (1), in the Park Place Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 315 W. 8th Ave. (Diane L. Schumacher). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Church approving to table to the December 4th Meeting agenda item #17. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at Lot One (1), Block One (1), in the Park Place Addition to the City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 315 W. 8th Ave. (Diane L. Schumacher). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

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Motion was made by Roberts with a second by Peters approving to take no action on agenda item #18. Item reads as follows: Consideration, Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots Eight (8) and Nine (9), Block Six (6), less the North Seventy-Five Feet (N/75') and the South Half (S/2) of Lots Ten (10) and Eleven (11), Block Six (6), in the corrected Plat of the Amended Beverly Place re-subdivision, City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 405 W. 1st. (Justin & Dawnya Wenninger).

Motion was made by Roberts with a second by Peters approving to table to the November 6th meeting agenda item #19. Item reads as follows: Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots Eight (8) and Nine (9), Block Six (6), less the North Seventy-Five Feet (N/75') and the South Half (S/2) of Lots Ten (10) and Eleven (11), Block Six (6), in the corrected Plat of the Amended Beverly Place re-subdivision, City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 405 W. 1st. (Justin & Dawnya Wenninger).

Report from the Mayor. No report

Report from Department Directors. Fire Chief Chuck Conkling stated they have had a lot of stuff going on. They just got all their fire trucks certified.

Public Works Director Troy Davidson stated they have been doing some street patching, working on water taps and they are getting their list done.

Assistant Police Chief Kevin Webster stated the drag races and car show went great. That they have purchased some Metal Detector Wands so we can use in the Court room.

City Attorney's Report. Beth Anne stated that she was at the IMLA last week and there are a lot of things going to change. She has been very busy. The Kreative land sale is almost done, and that will help with the getting Airport Authority going. The Northside development is coming along, they are working on the TOTP and with ODOT. The 2nd Hospital Amendment Contract is almost done, and she will send to the Clerk and Treasure for it to be looked over. Last, there are some horrible laws that will go into effect on November 1, 2023 that will affect the Municipality. It will affect us by how we handle Court.

Comments from Mayor and Council. No Comments

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New Business. The City Inspector Ronnie Capps was present to speak to the Council about an Online Permitting Program. He feels we need to go to an online permitting and Licensed program. This will allow the contractors to go online and purchase their stuff without having to come into City Hall. He is hoping that more people will purchase their permits and not just come to town and work. This will be convenient for them. He is hoping it will increase productivity for him. Gretchen Cox will do a demonstration if anyone would like to see it.

Councilmember Church asked, “what is the cost of the program?”

Inspector Ronnie Capps stated it is about \$10,000 to \$14,000 to purchase the program and \$5,000.00 to \$9,000.00 per year and it can be added to the website.

Councilmember Langley stated she feels “we are behind the time in technology and need to be updates.”

Councilmember Peters stated, “this will be great to be able to do this online not have to come to City Hall to get the licenses or permits.”

Inspector Ronnie Capps stated, “he is hopefully this will stop people from doing the work without purchasing their licenses or permits.” This program will do a GIS mapping system and can be added to whatever computers we would like, and not be charged per computer.

Motion was made by Roberts with a second by Church approving to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Langley, Aye; Peters, Aye, Roberts, Aye and Witty, Aye. Motion passed.