



*The Woodland Queen*  
EST. 1898

# City of Bristow

AGENDA OF A  
PUBLIC MEETING

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**BRISTOW CITY COUNCIL MEETING**  
**110 WEST 7<sup>TH</sup>, BRISTOW, OKLAHOMA 74010**  
**7:00 P.M., AUGUST 7, 2023 (MONDAY)**

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the Mayor or the City Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Approval of City Council Meeting Minutes: July 17, 2023.**
6. **Consideration, discussion, and possible approval of the Consent Agenda:**
  - a. **Approval of Maintenance Claims in the amount of \$132,163.49.**
  - b. **Approval of Paid Claims in the amount of \$11,388.91.**
  - c. **Approval of Un-paid Claims in the amount of \$111.45.**
  - d. **Approval of Library State Aid Claims in the amount of \$357.69.**
  - e. **Approval of Library Donation-Jones Account Claims in the amount of \$240.00.**
  - f. **Approval of Actual Payroll Claims in the amount of \$89,868.74, for pay period ending July 21, 2023.**
  - g. **Approval of Estimated Payroll Claims in the amount of \$89,425.38, for pay period ending August 4, 2023.**

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- h. Approval of Actual Payroll Claims in the amount of \$93,159.53, for pay period ending August 4, 2023.**
  - i. Approval of Estimated Payroll Claims in the amount of \$95,426.40, for pay period ending August 18, 2023.**
  - j. Approval of Claim #21015 to Thompson Construction, Inc. in the amount of \$257,653.20 for Invoice #5. (paid from Swimming Pool Bond 2021A).**
  - k. Approval of Claim #20076 to Andy Armstrong in the amount of \$562.50, for Grant Administration. (paid from Grant Match Fund).**
  - l. Approval to add Deputy Treasurer Shiann Snelling to the bank accounts.**
  - m. Approval of a Resolution Determining the Cost set forth in Exhibit “A” in the amount of \$1,372.02 on the property located at Lots Five (5) and Six (6), Block Eighteen (18), in the Original Town (now) City of Bristow, Creek County, and State of Oklahoma for the removal of Dilapidated Buildings. Commonly known as 506 E. 11<sup>th</sup> (Leroy Cobbs 1/5; Celestina Cobbs 1/5; Joseph Cobbs 1/5; Betty Cobbs 1/5; Theothus Cobbs 1/25; Damon Cobbs 1/25-per probate pb-2017-70).**
  - n. Approval of a Resolution Determining the Cost set forth in Exhibit “A” in the amount of \$8,166.26 on the property located at Lots Nine (9) and Ten (10), Block Fourteen (14), in the Highland Addition to the City of Bristow, Creek County, and State of Oklahoma for the removal of Dilapidated Buildings. Commonly known as 420 W. 9<sup>th</sup> (Jimmy D. & Tina M. Woods).**
- 7. Consideration, discussion, and possible action on a recommendation from the Planning and Zoning Boards on a request for a rezoning from R-1 to R-2, for the purpose of Constructing a Duplex. Commonly known as 1420 S. Cedar. (Macey Lane Whitehouse). Legal as follows:  
Lots Eleven (11) and Twelve (12), Block Sixteen (16), Southridge Addition, to the City of Bristow, Creek County, State of Oklahoma.**
- 8. Consideration, discussion and possible action to approve moving \$300,000.00 from the Rainy Day Fund to a Certificate of Deposit.**

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- 9. Consideration, discussion, and possible action pertaining to:
  - 1. The Preliminary Audit Report provided to the Board of Commissioners of the Housing Authority of the City of Bristow, dated October 11, 2022, by the U.S. Department of Housing and Urban Development**
  - 2. The Recovery Agreement Between the Housing Authority of the City of Bristow and the United States Department of Housing and Urban Development, dated May 25, 2023.****
- 10. Consideration, discussion, and possible approval of an Economic Development Agreement with the Bristow Municipal Authority and Leisure Hospitality Management, Inc. for purposes of providing infrastructure and improvements in support of construction of a Holiday Inn Express along the Turner Turnpike.**
- 11. Consideration, discussion, and possible approval of a First Amendment to Agreement for Installation and Construction of Public Improvements with the Bristow Municipal Authority, the Creek County Board of County Commissioners, and Cornerstone Church, Inc, for construction of public improvements in support of the northside development located north of the Turner Turnpike and east of Route 66.**
- 12. Consideration, discussion, and possible action regarding the Manual of Fees.**
- 13. Consideration, discussion, and possible approval to move forward with direct deposit for employees.**
- 14. Consideration, discussion, and possible approval of a Purchase Agreement with Kreativ, LLC for the purchase of approximately 38-acres of real property located East of 820 Road, West of Gypsy Road, Bristow, Oklahoma.**
- 15. Presentation by the Fire Chief regarding emergency sirens, reverse 911 calls, applications, responses, response times, capital improvement needs, staffing, and other issues related to Fire Department operations.**
- 16. Presentation from Assistant Chief Kevin Webster on Body Cameras.**
- 17. Presentation from Brian Peters regarding the Woodland Queen District.**
- 18. Consideraiont, discussion, and possible action to declare City of Bristow**

property located at Lots One (1) and Two (2), Block Ten (10), Southridge Addition to the City of Bristow, Creek County, State of Oklahoma, Commonly known as 1503 S. Hickory St., Surplus and Authorize for an Auction to sell.

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19. Consideraiont, discussion, and possible action to declare City of Bristow property located at Lot One (1), Block Seven (7), Park Place Addition to the City of Bristow, Creek County, State of Oklahoma, Commonly known as 402 W. 8<sup>th</sup> St., Surplus and Authorize for an Auction to sell.
20. Consideraiont, discussion, and possible action to declare City of Bristow property located at the East Thirty Five' (E/35') of Lot Twenty-One (21) and Lot Twenty-Two (22), Ninety-Eight (98), in the Original Town (now) City of Bristow, Creek County, State of Oklahoma, Commonly known as 209 W. 2<sup>nd</sup> St., Surplus and Authorize for an Auction to sell.
21. Consideraiont, discussion, and possible action to declare City of Bristow property located Beg at a Point 68.6, N of SE COR of Block Five (5), thence W150 N50 E150 S50 to POB, Block Five (5), Gibbs Addition to the City of Bristow, Creek County, State of Oklahoma, Commonly known as 904 S. Poplar St., Surplus and Authorize for an Auction to sell.
22. Consideration, discussion and Possible approval of an Ordinance Amending Chapter 26, "streets and public works," of the Code of Ordinances of the City of Bristow, Oklahoma, Amending Article II, "streets, sidewalks, and other public places;" and specifically Amending Section 26-41, "definitions;" Amending Section 26-42, "permit required;" Amending Section 26-43, "closing streets;" Amending Section 26-44, "traffic control and warning signals required;" Amending Section 26-45, "placement of materials; obstruction of traffic;" Amending Section 26-46, "required application, fee, bond and insurance;" Amending Section 26-47, "permit application;" Adding Section 26-48, "standard permit conditions;" Adding Section 26-49, "permit revocation;" Adding Section 26-50; providing for severability; repealing all Ordinances or parts of Ordinances in conflict; and Declaring an Emergency. (Flock Safety).
23. Consideration, discussion, and possible action adopting a Resolution abating the property located at the North Half (N/ ½ ) of Lots One (1), and Two (2), Block Five (5), in the Johnson addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 820 S. Chestnut St. (Larry M. Kysar & Vicky L. Kysar).

24. **Consideration, discussion, and possible action adopting a Resolution abating the property located at the North Half (N/ ½ ) of Lots One (1), and Two (2), Block Five (5), in the Johnson addition to the City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 820 S. Chestnut St. (Larry M. Kysar & Vicky L. Kysar).**

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25. **Consideration, discussion, and possible action adopting a Resolution abating the property located at Lots Seven (7), and Eight (8), Block Thirteen (13), in the Highland Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 321 W. Ash St. (Joseph D. Shrewsbury & Lorie A. Shrewsbury).**
26. **PROPOSED EXECUTIVE SESSION: Executive session for the purpose of confidential communications between the Bristow City Council, The City Attorney, and other Staff members as requested by the Council for the purpose of discussing and conferring on an appeal and claim filed by the former City Inspector, Brent Criner, and potential resolution of the claim, as allowed by 25 O.S. § 307(B)(4). The City Attorney advises that public disclosure could seriously impair the ability of the City Council to process the claim and appeal in the public interest.**
27. **PROPOSED ACTION FOLLOWING EXECUTIVE SESSION: Reasonable and appropriate action, including authorizing the Mayor to resolve the claim and appeal filed by former City Inspector, Brent Criner. 25 O.S. § 307(B)(4).**
28. **Report of the Mayor.**
29. **Report of Department Directors.**
30. **City Attorney's Report.**
31. **Comments from Mayor and Council.**
32. **New Business.**
33. **Adjourn.**

**DATE POSTED: AUGUST 4, 2023**  
**TIME POSTED: 3:00 P.M.**  
**POSTED BY: SABRINA MOUNCE**