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**JULY 6, 2020**  
**MINUTES**

The Meeting of the Bristow City Council Meeting was called to order in the Bristow Court House of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Mayor Rick Pinson, Councilman: Joe Church, Brandon Flood, Judd Johns, Jeff Roberts, Tex Slyman, Jeff Willeford, Randy Witty and Kris Wyatt.

Reverend Al Hutchins opened with Prayer and then led the Pledge of Allegiance.

Motion was made by Roberts with a second by Flood approving Minutes of the June 15, 2020, Meeting. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Roberts with a second by Flood approving Special Minutes of the June 15, 2020, Meeting. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Abstain. Motion passed.

Motion was made by Church with a second by Flood approving the Consent Agenda:

- a. Approval of Maintenance Claims in the amount of \$121,093.61.
- b. Approval of Un-Paid Claims in the amount of \$14,574.71.
- c. Approval of Paid Claims in the amount of \$9,410.00.
- d. Approval of Actual Payroll Claims in the amount of \$63,282.90, for pay period ending June 26, 2020.
- e. Approval of Estimated Payroll Claims in the amount of \$74,083.38, for pay period ending July 10, 2020.
- f. Approval of Actual Payroll Claims in the amount of \$12,690.90, for pay period ending June 30, 2020 for Fire Department Holiday Pay.
- g. Approval of Actual Payroll Claims in the amount of \$13,069.99, for pay period ending June 30, 2020 for Police Department Special Pay.

A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Willeford with a second by Church approving the Interlocal Agreement between the City of Bristow and the Creek County Board of County Commissioners, and authorize the Mayor to sign. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

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Motion was made by Willeford with a second by Roberts approving to rezone property from R-3 to C-2, for the intent of Commercial use on the property generally located at 101 W. 3<sup>rd</sup>, 103 W. 3<sup>rd</sup> and 113 W. 3<sup>rd</sup>. (Gina Greenwood) Legal as follows:

South Half (S/2) of Lot 11, Block 84, Original town, now City of Bristow, Creek County, State of Oklahoma, According to the Original plat and Survey thereof,

Lot 12, Block 84, Original town, now City of Bristow, Creek County, State of Oklahoma, According to the Original plat and Survey thereof,

Lot 13, Block 84, Original town, now City of Bristow, Creek County, State of Oklahoma, According to the Original plat and Survey thereof,

The North Half of Lot 24, Block 83, Original town, now City of Bristow, Creek County, State of Oklahoma, According to the Original plat and Survey thereof.

A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Roberts with a second by Flood approving to rezone property from a R-1 to C-2, for the intent of Retail Sales-Auction House. Commonly known as 704 N. Ash. (Jeff & Sheila Gerritson). Legal as follows:

Lots One (1), Two (2), Three (3), Four (4), Five (5) and Six (6), Block Two (2), Highland Addition to the City of Bristow, Creek County, State of Oklahoma.

A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Roberts with a second by Flood approving a Parks and Recreation Use Agreement with the Bristow Round- Up Club, expiring December 31, 2020. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Willeford with a second by Flood approving a Parks and Recreation Use Agreement with the Bristow Sports Complex, expiring December 31, 2020. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

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Motion was made by Flood with a second by Roberts approving Parks and Recreation Use Agreement with the Bristow Soccer Club, expiring December 31, 2020. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Willeford with a second by Flood approving to enter into an agreement with Ralph Osborn CPA, to perform the 2020 City Audit in the amount to of \$5,500. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Roberts with a second by Willeford approving Claim #20017 to Varner Equipment Sales & Service in the amount of \$4,250.00 to purchase one (1) ST-7210 6' Brush Hog for the Airport. (paid from Airport Operating Fund). A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Roberts with a second by Church approving an agreement with Center for Economic Development Law for Legal Services, Consultation, and Representation regarding Economic Development Activities and Strategies for the City of Bristow, effective June 15, 2020. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Flood with a second by Willeford approving Claim #11857 to C.E.C. Corporation in the amount of \$10,000.00. (paid from Airport Operating Fund-Fuel Farm). A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Flood with a second by Willeford approving Claim #11858 to C.E.C. Corporation in the amount of \$7,600.00. (paid from Airport Operating Fund-Runway). A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

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Motion was made by Roberts with a second by Flood approving Claim #11859 to C.E.C. Corporation in the amount of \$8,700.00. (paid from Airport Operating Fund-Taxiway). A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Johns with a second by Church approving a 1% pay increase for all Non-Union City Employees effective July 5, 2020. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Roberts with a second by Church approving to adopting a Resolution abating the property located at Lots Twenty-Nine (29) & Thirty (30), Block Eight (8), of the Krumrei Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash & Debris. Commonly known as 700 Block E. 4th. (Preston Etal Frates). A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed. This is Resolution #R1107-070620.

Motion was made by Willeford with a second by Wyatt approving to take no action on the Consideration, discussion, and possible action adopting a Resolution abating the property located at Lot One (1), Block Seventy-Three (73), Original Town (now) City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash & Debris. Commonly known as 618 E. 5th (Fran C. Aguilera). A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Willeford with a second by Wyatt approving to adopting a Resolution abating the property located at the West-half (1/2) of Lot Eight (8) and all of Lots Nine (9), Ten (10), Eleven (11) & Twelve (12), Block One Hundred-three (103), Original Town (now) City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash & Debris. Commonly known as 509 S. Main (Valero). A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed. This is Resolution #R1108-070620.

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Motion was made by Willeford with a second by Roberts approving to take no action on the Consideration, Discussion, and possible action adopting a Resolution abating the property located at the Lots Fifteen (15) and Sixteen (16), Block Seven (7), Krumrei Addition, to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash & Debris. Commonly known as 621 E. 4th (Alema Nichole Dotson Tiedemann). A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Roberts with a second by Johns approving to adjourn to the PROPOSED EXECUTIVE SESSION: Executive session for the purpose of confidential communications between the Bristow City Council, The City Attorney, and other Staff members as requested by the Council for the purpose of discussing and conferring on the following matters:

1. The employment of Chuck Conkling for the Fire Department (25 O.S. SECT 307 (B) (1).

A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

The Bristow City Council Meeting reconvened with the following members present. Mayor Rick Pinson, Councilmember: Joe Church, Brandon Flood, Judd Johns, Jeff Roberts, Tex Slyman, Jeff Willeford, Randy Witty and Kris Wyatt.

Motion was made by Slyman with a second by Church approving to hire Chuck Conkling as Fire Chief at \$26.25 per hour, for salary pay for 6-month probation, effective July 1, 2020. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Roberts with a second by Flood approving to adjourn the PROPOSED EXECUTIVE SESSION: Consideration and possible action to enter into executive session for confidential communication with legal counsel regarding the potential purchase and appraisal of an Avigation Easement on real property owned by Circle Bell Cattle Company, LLC, and generally located north of the Jones Memorial Airport and north of West 241st Street in Bristow, Oklahoma, as authorized by 25 O.S. Section 307(B)(3), on advice of legal counsel that public disclosure would seriously impair the ability of the City Council to process the potential land transactions in the public interest. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

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The Bristow City Council Meeting reconvened with the following members present. Mayor Rick Pinson, Councilmember: Joe Church, Brandon Flood, Judd Johns, Jeff Roberts, Tex Slyman, Jeff Willeford, Randy Witty and Kris Wyatt.

Motion was made by Roberts with a second by Flood approving to table the Consideration and possible appropriate and related action on items discussed in executive session, including authorization to make an offer to acquire the Avigation Easement. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Roberts with a second by Johns approving to adopt Ordinance No. #159-070620, an Ordinance relating to Chapter 16, "Licensing and Business Regulations," Article VIII, "Hospitals, Ambulatory Surgical Care Facilities or Centers, and Diagnostic and Treatment Services," of the Code of Ordinances of the City of Bristow, Oklahoma, repealing the following sections in their entirety: Section 16-180, "Definitions;" Section 16-181, "New Hospitals;" Section 16-182, "New Ambulatory Surgical Care Facilities;" Section 16-183, "New Facilities with Diagnostic and Treatment Services;" Providing for Severability; and repealing all ordinances or parts of ordinances in conflict. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Roberts with a second by Church approving to adopt Ordinance No. 160-070620, an Ordinance An Ordinance Relating to Chapter 8, Building Regulations And Codes, Article XI, Flood Damage Prevention, of The Code of Ordinances of The City of Bristow, Oklahoma, Amending Section 8-362, "Definitions;" Amending 8-364 "Basis For Establishing the Areas of Special Flood Hazard;" Amending Section 8-365 "Establishment of Development Permit;" Amending Section 8-367 "Abrogation and Greater Restrictions;" Amending Section 8-369 "Warning and Disclaimer of Liability;" Amending Section 8-370 "Designation of the Floodplain Administrator;" Amending Section 8-371 "Duties And Responsibilities Of The Floodplain Administrator" Amending Section 8-372 "Permit Procedures;" Amending Section 8-373 "Variance Procedures;" Amending Section 8-375 "Provisions for Flood Hazard Reduction; Specific Standards;" Adding Section 8-377 "Standards For Areas of Shallow Flooding (AO/AH Zones);" Adding Section 8-378 "Floodways;" Adding Section 8-379 "Severability;" Adding Section 8-380 "City Of Bristow Floodplain Management Fee Schedule;" and Adding Section 8-381 "Penalties For Non Compliance;" All Revisions and Additions as Requested By The Oklahoma Water Resources Board; Repealing All Ordinances or Parts of Ordinances in Conflict. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

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Motion was made by Willeford with a second by Flood approving to Declaring an Emergency on the above agenda item. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Roberts with a second by Slyman approving to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Flood, Aye; Johns, Aye; Roberts, Aye; Slyman, Aye; Willeford, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

  
SABRINA MOUNCE, CITY CLERK

  
RICK PINSON, MAYOR