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**JUNE 18, 2018**  
**MINUTES**

The regularly scheduled meeting of the Bristow Municipal Authority was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Chairman Leonard Washington. Trustees: Brandon Flood, Judd Johns, Rick Pinson, Jeff Roberts, Tex Slyman, Edgar Spencer and Randy Witty. Trustee Absent: Jeff Willeford.

Motion was made by Pinson with a second by Witty approving Minutes of the June 4, 2018 Meeting. A roll call was had with the following members present voting as follows: Flood, Aye; Johns, Aye; Pinson, Aye; Roberts, Abstain, Slyman, Aye; Spencer, Aye and Witty, Aye. Motion Passed.

Motion was made by Johns with a second by Pinson approving a budgeted transfer in the amount of \$50,000.00 from the Municipal Authority General Fund to the City General Fund. A roll call was had with the following members present voting as follows: Flood, Aye; Johns, Aye; Pinson, Aye; Roberts, Aye, Slyman, Aye; Spencer, Aye and Witty, Aye. Motion Passed.

Motion was made by Roberts with a second by Pinson approving to take the same action that was taken on the City Side. Motion was as follows: Motion was made by Roberts with a second by Witty approving Insurance Renewal Quote from Insurica Insurance Agency for Property, Inland Marine, Contractor's Equipment, Airport Liability and Workers' compensation Insurance for the 2018-2019 Fiscal Year. Insurance is as follows:

Building/Contents/Equipment w/ 5,000 ded.	\$47,110.
Airport Liability-Old Republic	\$2,079.
Workers Comp-Comp source w/ 1,000 ded.	\$140,676

A roll call was had with the following members present voting as follows: Flood, Aye; Johns, Abstain; Pinson, Aye; Roberts, Aye; Slyman, Aye; Spencer, Aye and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Witty approving to adopt a Resolution to continue 3% Utility Rate increase that was adopted by Council in Resolution R966-050117. Rate increase effective July 1, 2018. A roll call was had with the following members present voting as follows: Flood, Aye; Johns, No; Pinson, No; Roberts, Aye; Slyman, Aye; Spencer, Aye and Witty, Aye. Motion passed. This is Resolution #R1001-061818.

Motion was made by Pinson with a second by Spencer approving a 2.5% pay increase for all Non-Union Municipal Authority Employees, effective the 1<sup>st</sup> pay period in July. A roll call was had with the following members present voting as follows: Flood, Aye; Johns, Aye; Pinson, Aye; Roberts, Aye, Slyman, Aye; Spencer, Aye and Witty, Aye. Motion Passed.

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Motion was made by Roberts with a second by Pinson approving a quote from Rudy Box & Associates, Inc. in the amount of 8,100.00, Option 2 for a Manual Transfer Switch at the Lakeridge Lift Station. (paid from Bond 2012 Construction Fund). Quotes were as follows:

Fleming Engineering, LLC.	\$9,350.00
Southern Belt Consulting	\$9,300.00
Rudy Box & associates, Inc.	\$8,100.00

A roll call was had with the following members present voting as follows: Flood, Aye; Johns, Aye; Pinson, Aye; Roberts, Aye, Slyman, Aye; Spencer, Aye and Witty, Aye. Motion Passed.

Motion was made by Pinson with a second by spencer approving a quote from Rudy Box & Associates, Inc. in the amount of \$40,400.00 for New Pumps, Switches, Controls and Labor for Rubber Plant Lift Station and Declare an Emergency. (Paid from Bond 2012 Construction Fund). Quotes were as follows:

Fleming Engineering, LLC.	\$43,800.00
Rudy Box & Associates, Inc.	\$40,400.00
Southern Belt Consulting	\$41,675.00

A roll call was had with the following members present voting as follows: Flood, Aye; Johns, Aye; Pinson, Aye; Roberts, Aye, Slyman, Aye; Spencer, Aye and Witty, Aye. Motion Passed.

Motion was made by Pinson with a second by Flood approving to amend Section 403, Page 15 of the Employee Handbook, regarding Vacation leave, effective July 1, 2018. A roll call was had with the following members present voting as follows: Flood, Aye; Johns, Aye; Pinson, Aye; Roberts, Aye, Slyman, Aye; Spencer, Aye and Witty, Aye. Motion Passed.

Motion was made by Spencer with a second by Flood approving Un-Paid Claims in the amount of \$49,887.53. A roll call was had with the following members present voting as follows: Flood, Aye; Johns, Aye; Pinson, Aye; Roberts, Aye, Slyman, Aye; Spencer, Aye and Witty, Aye. Motion Passed.

Motion was made by Pinson with a second by Johns approving Actual Payroll Claims in the amount of \$12,844.47, for pay period ending June 15, 2018. A roll call was had with the following members present voting as follows: Flood, Aye; Johns, Aye; Pinson, Aye; Roberts, Aye, Slyman, Aye; Spencer, Aye and Witty, Aye. Motion Passed.

Motion was made by Pinson with a second by Spencer approving Estimated Payroll Claims in the amount of \$13,487.66, for pay period ending June 29, 2018. A roll call was had with the following members present voting as follows: Flood, Aye; Johns, Aye; Pinson, Aye; Roberts, Aye, Slyman, Aye; Spencer, Aye and Witty, Aye. Motion Passed.

Motion was made by Spencer with a second by Flood approving to Adjourn. A roll call was had with the following members present voting as follows: Flood, Aye; Johns, Aye; Pinson, Aye; Roberts, Aye, Slyman, Aye; Spencer, Aye and Witty, Aye. Motion Passed.

  
SABRINA MOUNCE, SECRETARY

  
LEONARD WASHINGTON, CHAIRMAN