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**MAY 1, 2023**  
**MINUTES**

The Meeting of the Bristow City Council Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Mayor Rick Pinson, Council member: Joe Church, Jeryn Fletcher, Judd Johns, Tanya Langley, Brian Peters, Randy Witty and Kris Wyatt. Absent: Councilman Jeff Roberts.

Reverend D.J Carney opened with Prayer and then led the Pledge of Allegiance.

Motion was made by Johns with a second by Church approving the Minutes of the April 17, 2023, meeting. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

Motion was made by Johns with a second by Witty to take action on the swearing in and administration of the Oaths of Office and the Loyalty Oath by Judge Kelly Hake to Kristine "Kris" Wyatt as Mayor, Jeryn Fletcher, Ward 1, Judd Johns Ward 2, Jeff Roberts Ward 3 and James Ables Ward 4, whose terms will expire in 2027 as Councilman; and Randy Witty Ward 1, Tanya Langley Ward 3 and Brian Peters Ward 4 whose Unexpired terms will expire in 2025 as Council Members. James Ables was tabled at this time and Jeff Roberts was not present. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; Witty, Aye and Wyatt, Aye. Motion passed.

The Meeting was passed over to the new Mayor Kris Wyatt at this time.

Motion was made by Johns with a second by Langley approving the Consent Agenda as follows:

- a. Approval of Maintenance Claims in the amount of \$147,580.47.
- b. Approval of Paid Claims in the amount of \$11,562.27.
- c. Approval of Un-paid Claims in the amount of \$10,872.25.
- d. Approval of Capital Improvement Claims in the amount of \$11,250.00.
- e. Approval of Library State Aid Fund in the amount of \$25.00.
- f. Approval of Actual Payroll Claims in the amount of \$84,647.22, for pay period ending April 28, 2023.
- g. Approval of Estimated Payroll Claims in the amount of \$95,234.93, for pay period ending May 12, 2023.
- h. Approval of Claim #21011 to Thompson Construction, Inc. in the amount of \$350,453.68 for Invoice #2. (paid from Swimming Pool Bond 2021A).

**BRISTOW CITY COUNCIL MEETING CONT.**  
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- i. Approval of Claim #20068 to Base Coat Painting in the amount of \$7,821.25, painting of Fire Department Fire House. Paid from Capital Improvement-Fire.
- j. Approval of Claim #20069 to Base Coat Painting in the amount of \$4,999.00, painting of Fire Department Metal Building. Paid from Capital Improvement-Fire)
- k. Approval of Claim #11929 to Parkhill in the amount of \$5,145.00 for Professional Services on the Terminal Apron-Construct. (paid from Airport Operating Fund).

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters per the City attorney Beth Anne Childs to table agenda item #8 until the Municipal side was approved. Item reads as follows: Consideration, discussion and possible action approving a Resolution regarding the incurring of indebtedness by the trustees of the Municipal Authority of the City of Bristow, Oklahoma, in an aggregate principal amount of not to exceed two million eight hundred thousand dollars (\$2,800,000.00), approving documents as may be necessary or required and declaring an emergency. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed. Motion was passed after going to Municipal and back by Johns with a second by Peters.

Chris Whatley with OMRF was present and presented 3 different plan upgrades. (1) Rule of 80, (2) 62 (age) & 30 (years of Service) and AAA Plan. We currently have the AA plan.

Motion was made by Johns with a second by Peters to table agenda item #8 to the May 15, 2023, meeting, the approval of an ordinance amending the Employee Retirement System, Defined Benefit Plan for the City of Bristow, Oklahoma; providing retirement benefits for eligible employees of the City of Bristow, Oklahoma; providing for repealer and severability; and declaring an emergency. Chris Whatley with OMRF was here to speak. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed.

Presentation on Health Insurance for City Employees, by Jill Hopper. She presented several different options to the Council. She discussed each option in detail with the Council. The council will need to make a decision by May 25, 2023, which option they decide to go with.



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Motion was made by Johns with a second by Church adopting a Resolution abating the property located at Lot Eight (8), Block Seven (7), in the Johnson Addition, to the City of Bristow, Creek County, State of Oklahoma, for Weeds, Grass, Trash and Debris. Commonly known as 914 S. Walnut (Margie J. Parson, Trustee of the Margie Parsons Trust & Myco David Bradley, and American Quality Exteriors, Inc.). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed. This is Resolution #R1298-05012023

Motion was made by Johns with a second by Church adopting a Resolution abating the property located at Lot Eight (8), Block Seven (7), in the Johnson Addition, to the City of Bristow, Creek County, State of Oklahoma for Dilapidated Buildings. Commonly known as 914 S. Walnut (Margie J. Parson, Trustee of the Margie Parsons Trust & Myco David Bradley, and American Quality Exteriors, Inc.). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed. This is Resolution #R1299-05012023

Motion was made by Langley with a second by Johns approving to pay Claim #15924 to Rainbow Fireworks in the amount of \$10,500.00, for fireworks. ½ to be paid now & balance by July 12, 2023. (paid from fireworks donation account). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed.

Motion was made by Church with a second by Langley to close Main Street for the Bristow Western Heritage Day on August 19, 2023, from 6:00 a.m. to 4:00 p.m. and from Hwy 16 and Hwy 66 to 4<sup>th</sup> Street. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed.

Presentation by Janet Hamel, Treasurer, on the Fiscal Year 2023-2024 Budget.

Motion was made by Langley with a second by Peters approving to transfer \$5.00 from appropriate funds to inactive dormant accounts to avoid a \$5.00 monthly charge. (Rainy Day Checking and Savings/Hospital Authority money Markets) of Both Community Bank and Spirit Bank. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed.



**BRISTOW CITY COUNCIL MEETING CONT.**

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Motion was made by Peters with a second by Church to table to the May 15, 2023, meeting Agenda items #17 and #18. Items reads as follows: **(17) PROPOSED EXECUTIVE SESSION:** Consideration and possible action to enter the Executive session for confidential communications and discussions with legal counsel and other staff members as requested and required to discuss the possible employment of Jerry Cagle as Public Works Employee as authorized by 25 O.S. §307(B)(1). **(18) PROPOSED ACTION FOLLOWING EXECUTIVE SESSION:** Consideration, discussion, and possible reasonable action, including the possible employment of Jerry Cagle as Public Works Employee and the rate of hourly pay as authorized by 25 O.S. §307(B)(1), with 6-month probation. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Langley to table to the May 15, 2023, Meeting Agenda item #19. Item reads as follows: Consideration, discussion, and possible action regarding the Request for Proposals on approximately 38 acres real property located East 820 Road, West of Gypsy Road, Bristow, Oklahoma, and owned by the City of Bristow, as authorized by 25 O.S. §307(B)(3). A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed.

There were several discussions on agenda item #20. Mayor Wyatt stated that Steve Gilbert has worked for the City of Stroud Public Works and has 3 decades of Municipal Government experience. His contract would be on a part-time basis for 6 months and amount of \$32,000.00. Beth Anne stated they could make a motion to approve, and she would get the contract done and get it signed or she could complete the contract and bring it back to the council at the next meeting. Councilmember Johns said he would prefer the Contract to be done before it was approved.

Motion was made by Johns with a second by Peters to table to the May 15, 2023, meeting Agenda item #20. Item reads as follows: Consideration, discussion, and possible approval of a Professional Services Agreement for contract support services. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed.

Update from Airport Manager Vicki Roth, short and sweet, fair amount of Traffic and fuel being sold.

Motion was made by Witty with a second by Church to put the City Side meeting on hold and come back to it after the Municipal Side is done. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed.

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Motion was made by Johns with a second by Church to re-open the City side agenda. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed.

At this time, Mayor Kris Wyatt went to agenda item #8

Motion was made by Johns with a second by approving to adopt a Resolution regarding the incurring of indebtedness by the trustees of the Municipal Authority of the City of Bristow, Oklahoma, in an aggregate principal amount of not to exceed two million eight hundred thousand dollars (\$2,800,000.00), approving documents as may be necessary or required and declaring an emergency. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed. Motion was passed after going to Municipal and back by Johns with a second by Peters. This is Resolution #R1301-05012023.

At this time, Mayor Kris Wyatt went back to agenda item #22

**City Attorney's Report:** Beth Anne Childs, wanted to update the Council about Councilmember Elect James Ables. She has had several discussions about James Ables between him, the Okmulgee City Attorney, Matt Love, with OMAG on him becoming Councilmembers. She knows he was elected, but if he would take the Oath this is called dual holding and the is State Statue, which prohibits dual holding. For an example: Duel holding only works if you are a Police Officer, not if you are a Fire Fighters. If he is sworn in, he will have to vacate his Officer position.

**Comments from Mayor and Council:** Council member Langley, Johns and Peters all Congratulation the new Mayor Kristine Wyatt.

Motion was made by Johns with a second by Peters approving to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Johns, Aye; Langley, Aye; Peters, Aye; and Witty, Aye. Motion passed.

  
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SABRINA MOUNCE, CITY CLERK

  
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KRIS WYATT, MAYOR