
**FEBRUARY 5, 2024
MINUTES**

The Meeting of the Bristow City Council Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Mayor Kris Wyatt, Councilman: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Brian Peters, and Jeff Roberts. Council members absent: Randy Witty

Reverend PJ Southam opened with Prayer and then led the Pledge of Allegiance.

Motion was made by Church with a second by Johns approving the Minutes of the January 16, 2024, meeting. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

Motion was made by Roberts with a second by Peters approving to Appoint Heather Green Councilmember for Ward 3, expiring May 2025. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

At this time, Assistant City Clerk Dena Hinshaw swore in Heather Green for Councilmember Ward 3.

Motion was made by Church with a second by Roberts to take a recess on the City Agenda and open the Hospital side at this time. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

The Bristow City Council Meeting reconvened with the following members present: Mayor Kris Wyatt, Councilman: Joe Church, Jeryn Fletcher, Heather Green, Frank Groom, Judd Johns, Brian Peters, and Jeff Roberts.

Presentation from Carl Chasteen, with the VFW. Mr. Chasteen would like to have a Wildflower run Challenge, Between the V.F.W, the Bristow Police Department, the Bristow Fire Department, Lions Club, Rotary Club and any other teams of 3-4 people that are employed by an acting club for fun. He would like the Mayor to be Present. He is getting the pros and cons together for the meeting on February, 19th.

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Motion was made by Johns with a second by Peters approval of the Consent Agenda:

- a. Approval of Maintenance Claims in the amount of \$123,945.56.
- b. Approval of Un-paid Claims in the amount of \$3,047.49.
- c. Approval of Paid Claims in the amount of \$8,705.33.
- d. Approval of Library State Aid Fund in the amount of \$4,180.21.
- e. Approval of Actual Payroll Claims in the amount of \$92,729.61, for pay period ending January 19, 2024.
- f. Approval of Actual Payroll Claims in the amount of \$98,194.06, for pay period ending February 2, 2024.
- g. Approval of Estimated Payroll Claims in the amount of \$101,573.02, for pay period ending February 16, 2024.
- h. Approval of Claim #81369 to Seeking, Inc. in the amount of \$18,000.00, to be paid \$3,000.00 per month by the 5th of each month for Consulting Services, (paid from General Government Legal Expense).
- i. Approval of Claim #11935 to Parkhill in the amount of \$18,062.50 for Professional Services on the Terminal Apron-Construct. (paid from Airport Operating Fund).
- j. Approval of Claim #11936 to Ellsworth Construction, LLC. in the amount of \$128,909.77, (paid from Airport Operating Fund-Fuel Farm).
- k. Approval of Claim #21022 to Thompson Construction, Inc. in the amount of \$345,883.55 for Invoice #11 (paid from Swimming Pool Bond 2021A).
- l. Approval of Claim #20093 to Mainer Ford in the amount of \$36,609.00, for the purchase of one (1) 2017 Ford Super Duty F-450 crew cab. (paid from ARPA Funds).
- m. Approval of Claim #20098 to Andy Armstrong in the amount of \$1,505.44, for Grant Administration on the WWTP Project. (paid from Grant Match Fund).
- n. Approval of Claim #20099 to Andy Armstrong in the amount of \$1,000.00, for Grant Administration on the Heartland Industrial Park. (paid from Grant Match Fund).
- o. Approval of a Resolution Determining the Cost set forth in Exhibit "A" in the amount of \$500.60 on the property located Lots Eleven (11), Twelve (12), Thirteen (13) & Fourteen (14), Block Seven (7), in the Krumrei Addition to the City of Bristow, Creek County, State of Oklahoma for Weeds, Grass, Trash and Debris. Commonly known as 617 E. 4th Ave. (Consul Properties, LLC.)

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Green, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

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Motion was made by Peters with a second by Peters approving the recommendation from the Planning & Zoning board on a Special Use Permit, for the intent of a Housing Addition asking for a Variance to approve a 6000 Ft Lot Size instead of a 7000 Ft Lot Size for the Wildflower Meadow Addition only. Commonly known as The Corner of South Country Club Drive (s. 369th West Ave & 241st West Ave) (Wildflower Meadow Addition)

Legal as follows: Lot 4 (SW/4 SW/4) of Section 31, Township 16 North, Range 9 East, Creek County, State of Oklahoma.

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Green, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

Discussion regarding WATCO on the Railroad Closure Program: This program would be to close 2 road crossings in Bristow and then WATCO will update all the remaining street crossings.

Councilmember Church asked if anything had been run past the Police Department.

Mayor Wyatt said it would be Barriers, Lights, and ground crossings on every crossing.

Councilman Church asked what the time limit would be on the project.

Mayor Wyatt said she could get Watco to come and discuss it.

Motion was made by Johns with a second by Roberts approving to adopt a Resolution on the Federal-aid Railroad Safety Project Program. A roll call was had with the following members present voting as follows: Church, No; Fletcher, Aye; Green, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed. This is Resolution #R1366-020524.

Motion was made by Johns with a second by Church to name the Alley between West 6th Street & West 7th Street the "Wayne Davis Way". A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Green, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

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Motion was made by Peters with a second by Roberts approving to take action on nuisance and dilapidated properties, related strategies for addressing the properties, including, but not limited to activation of an Urban Renewal Authority. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Green, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

Motion was made by Johns with a second by Church approving a Second Amendment to Hospital Development Agreement, by and between the City of Bristow, Oklahoma, the Bristow Hospital Authority, and Carrus Lakeside Hospital, L.L.C. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Green, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

Motion was made by Johns with a second by Roberts to table agenda item # 15 until February 19th meeting. Item reads as follows: Consideration, discussion, and possible action regarding Master Lease Agreements by and between the City of Bristow, Oklahoma, and Tower Point (or its designee or assign, including TPA VII, LLC) regarding leases of property owned by the City of Bristow generally located at 1199 South Maple and 233 West 12th Street, Bristow, Oklahoma. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Green, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

Motion was made by Church with a second by Roberts approving a Parks and Recreation Use Agreement with the Bristow Round-Up Club for the 2024 Year in the amount of \$1.00 per year. With the amendment to take out the word “not” in paragraph #. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Green, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

Motion was made by Church with a second by Roberts approving a Parks and Recreation Use Agreement with the Soccer Club for the 2024 year in the amount of \$1.00 per year. With the amendment to take out the word “not” in paragraph# . A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Green, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

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Motion was made by Church with a second by Peters approving a Parks and Recreation Use Agreement with the Bristow Sports Complex for the 2024 Year in the amount of \$1.00 per year. With the amendment to take out the word “not” in paragraph #. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Abstain; Green, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

Motion was made by Peters with a second by Roberts to table agenda Item #19 until the February 19th, meeting. With the exception of building permits for the cloud permit program. Item reads as follows: Consideration, discussion, and possible action approving the Manual of Fees. Councilman Johns said he would like to see both cemetery’s uniform. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Peters approving to enter into Executive Session for confidential communications and discussions with legal counsel and other staff members as requested and required to discuss the following:

- a. The possible employment of Elizabeth Butz as Cemetery Secretary as authorized by 25 O.S. §307(B)(1).
- b. The Employment of Robert Ent as a Police Officer as allowed by 25 O.S. § 307(B)(1), including terms of employment and compensation.

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Green, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

The Bristow City Council Meeting reconvened with the following members present. Mayor Kris Wyatt, Councilman: Joe Church, Jeryn Fletcher, Heather Green, Frank Groom, Judd Johns, Brian Peters, and Jeff Roberts.

Motion was made by Roberts with a second by Peters approving the action, including the following:

- a. Approving the employment of Elizabeth Butz as Cemetery Secretary, at a rate of \$12.00 per hour, effective this pay period, with a 6-month probation period, as authorized by 25 O.S. §307(B)(1).
- b. Approving the employment of Robert Ent as Police officer upon completion of the following items (official hire date will be upon the completion of all of the listed items) as authorized by 25 O.S. §307(B)(1), with 1-year probation.

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1. A medical screening in accordance with Oklahoma Police Pension.
2. A psychological screening in accordance with CLEET
3. Completion of the background investigation including polygraph examination.
4. Fingerprint clearance from Federal Bureau of Investigation and the Oklahoma State Bureau of Investigation.
5. POSSE test as required by CLEET.

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Green, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye. Motion passed.

Report from the Mayor. Mayor Kris Wyatt stated "She is Blessed to be in her Position".

Report from Department Directors. Fire Chief Conkling said the Fire Blanket is used on Electric Vehicles. The Blanket cost around \$3,000.00 and can only be use 2 or 3 times. It takes about 30 to 40 gallons of water to put out an electric car fire and the Fire department is responsible for catching the water because it is contaminated by the lithium battery. Huge cost for hazmat crew to come out.

City Attorney's Report. None

Comments from Mayor and Council. None

New Business. None

Motion was made by Church with a second by Johns to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Green, Aye; Groom, Aye; Johns, Aye; Peters, Aye; and Roberts, Aye.


SABRINA MOUNCE, CITY CLERK


KRIS WYATT, MAYOR