City of Bristow

**Bristow**

*The Woodland Queen*  AGENDA OF A

*EST. 1898* PUBLIC MEETING

**BRISTOW CITY COUNCIL MEETING**

**BRISTOW CITY HALL**

**110 WEST 7TH, BRISTOW, OKLAHOMA 74010**

**7:00 P.M., JANUARY 17, 2023 (TUESDAY)**

**Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the Mayor or the City Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.**

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Approval of City Council Meeting minutes: January 3, 2023.**
6. **Consideration, discussion and possible approval of the Consent Agenda:**
   1. **Approval of Un-Paid Claims in the amount of $687.00.**

* 1. **Approval of Paid Claims in the amount of $335.14.**
  2. **Approval of Un-paid Capital Improvement Claims in the amount of $11,250.00.**
  3. **Approval of Actual Payroll Claims in the amount of $93,657.07, for pay period ending January 6, 2023.**
  4. **Approval of Estimated Payroll Claims in the amount of $96,329.63, for pay period ending January 20, 2023.**

* 1. **Approval of Claim #20063 to Andy Armstrong in the amount of $825.00 for Administration of ODOC paperwork for Grant-WWTP. (Paid from Grant Match Funds)**

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1. **Consideration, discussion, and possible approval to accept Councilmember Kris Wyatt’s resignation and to appoint Brian Peters to the committee to collect information on the Council/Manager form of government. Mayor**
2. **Consideration, discussion, and possible approval to remove trees on the West Side of Main Street from 9th to 10th and behind the train depot between the train tracks and the depot. Mayor**
3. **Consideration, discussion, and possible action to adopt a Resolution #1277-011723, a Resolution of the City Council of the City of Bristow, Oklahoma, and Mayoral proclamation calling for a Special Election in the City of Bristow on April 4, 2023, for the purpose of submitting a question to the registered voters regarding levy and assessment of an excise tax of eight percent (8%) upon the gross proceeds or gross receipts derived from hotel occupancy (lodging) for the purpose of encouraging, promoting and fostering economic development in the City of Bristow, including convention and tourism (visitor) development; and providing for the conduct of the election by the Creek County Election Board. Mayor**
4. **Consideration, discussion, and possible action to adopt Ordinance #172-011723, an Ordinance of the City Council of the City of Bristow, Oklahoma, Amending Chapter 12, “finance and taxation,” Article V of the Bristow Code of Ordinances, levying and assessing an excise tax of eight percent (8%) on the gross proceeds or gross receipts derived from rents received from the occupancy of hotel rooms (lodging), all in addition to other taxes, to take effect on August 1, 2023; establishing a title and purpose; providing definitions, including hotel, lodging, operator, rent and occupant; imposing the lodging tax and providing for an operator’s discount; establishing exemptions; setting forth operator’s duties and responsibilities, including collecting the tax; requiring registration; providing for filing of returns; providing for payment of the tax; establishing criteria for bonds; establishing delinquent taxes and penalties and interest; addressing failure to collect and report tax; establishing an appeals process; requiring records to be kept; providing for refunds; providing for actions to collect the tax; and establishing penalties; providing for approval by a majority of the voters voting in the election held for such purposes as required by law; providing for publication; and making provisions severable. Mayor**
5. **Consideration, discussion, and possible approval Claim #15871 to Emergency Vehicle Resources, LLC. in the amount of $26,500.00, to purchase One (1) pre-owned SUV for the Police Department. (paid from Capital Improvement Fund) Mayor**

**BRISTOW CITY COUNCIL MEETING CONT.**

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1. **Consideration, discussion, and possible approval of Claim #15872 to Emergency Vehicle Resources, LLC. in the amount of $8,573.74, to purchase One (1) pre-owned SUV for the Police Department. (paid from Capital Improvement Fund) Mayor**
2. **PROPOSED EXECUTIVE SESSION: Consideration and possible action to enter into Executive Session for confidential communications and discussions with legal counsel and other staff members as requested and required to discuss the following:**
   1. **The possible employment of Abigail Natschke as Animal Control Officer as authorized by 25 O.S. §307(B)(1).**
   2. **The possible employment of Jill Stewart in the City Clerk’s Office, as authorized by 25 O.S. §307(B)(1).**
   3. **The possible employment of Will Gentry as Public Works Employee as authorized by 25 O.S. §307(B)(1).**
   4. **The employment of the Police Chief, the Deputy Police Chief, the Municipal Judge, and the Interim City Clerk, including the employment on these positions and the appointment of the City Clerk, and compensation as authorized by 25 O.S. §307(B)(1).**
3. **PROPOSED ACTION FOLLOWING EXECUTIVE SESSION:**

**Consideration, discussion, and possible reasonable action, including the following:**

* 1. **The possible employment of Abigail Natschke as Animal Control Officer at a rate of $15.00 per hour as authorized by 25 O.S. §307(B)(1), with 6 month probation.**
  2. **The possible employment of Jill Stewart in the City Clerk’s Office at a rate of $13.50 per hour as authorized by 25 O.S. §307(B)(1), with 6 month probation.**
  3. **The possible employment of Will Gentry as Public Works Employee at a rate of $14.00 per hour as authorized by 25 O.S. §307(B)(1), with 6 month probation.**
  4. **The employment of the Police Chief, the Deputy Police Chief, the Municipal Judge, and the Interim City Clerk, including the employment on these positions and the appointment of the City Clerk, and compensation as authorized by 25 O.S. §307(B)(1).**

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1. **City Attorney’s Report**
2. **Comments from Mayor and Council.**
3. **Adjourn.**

**DATE POSTED: JANUARY 13, 2023**

**TIME POSTED: 2:00 P.M.**

**POSTED BY: SABRINA MOUNCE**