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**JANUARY 16, 2024  
MINUTES**

The Meeting of the Bristow Municipal Authority Meeting was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present: Chairman Kris Wyatt, Trustees: Joe Church, Jeryn Fletcher, Frank Groom, Judd Johns, Brian Peters, Jeff Roberts and Randy Witty.

Motion was made by Johns with a second by Church approving the Minutes of January 2, 2024, Meeting Minutes. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Abstain; and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Church approving the Consent Agenda.

- a. Approval of Actual Payroll Claims in the amount of \$16,283.28, for pay period ending January 5, 2024.
- b. Approval of Estimated Payroll Claims in the amount of \$19,616.79, for pay period ending January 19, 2024.
- c. Approval of Estimated Payroll Claims in the amount of \$19,309.64, for pay period ending February 2, 2024.
- d. Approval of a budgeted transfer in the amount of \$50,000.00 from the Municipal Authority General Fund to the City General Fund.
- e. Approval of Claim #20799 to Cowan Group Engineering, LLC. In the amount of \$17,000.00, For TOPO & ALTA on the Northside Development project (paid from OWRB-Northside).

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye; and Witty, Aye. Motion passed.

Motion was made by Peters with a second by Johns approving a Quote submitted by Utility Supply Company in the amount of \$24,200.00 for the repairs to the Valve Cutting Machine. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye; and Witty, Aye. Motion passed.

Motion was made by Johns with a second by Peters approving a proposal that was submitted by Utility Supply Company in the amount of \$2,632.28 for the repairs of collapsed Pipe on East 6<sup>th</sup> & East 7<sup>th</sup> & Lynn. A roll call was had with the following

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members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye; and Witty, Aye. Motion passed.

Motion was made by Peters with a second by Roberts approving to write off Bad Debt in the Water Billing & Collection Department in the amounts as follows:

Deceased:	<u>\$1,149.95</u>
Total:	\$1,149.95

A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

Motion was made by Church with a second by Roberts to Adjourn. A roll call was had with the following members present voting as follows: Church, Aye; Fletcher, Aye; Groom, Aye; Johns, Aye; Peters, Aye; Roberts, Aye and Witty, Aye. Motion passed.

  
SABRINA MOUNCE, SECRETARY

  
KRIS WYATT, CHAIRMAN