

City Agenda of a Public Meeting



**BRISTOW CITY COUNCIL MEETING
110 WEST 7TH, BRISTOW, OKLAHOMA 74010
7:00 P.M., JANUARY 16, 2024 (TUESDAY)**

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the Mayor or the City Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.
5. Approval of City Council Meeting Minutes: January 2, 2024.
6. Approval of City Council Special Meeting Minutes: January 8, 2024.
7. Consideration, discussion, and possible action to accept the resignation from Councilmember Tanya Langley for Ward 3.
8. Presentation by John Tidwell, Chamber President, related discussion, and possible action if requested by the City Council.
9. Presentation from Steve Gilbert on the Fiscal Year 2024-2025 budget plan with leadership team, related discussion, and possible action if requested by the City Council.
10. Consideration, discussion, and possible approval of the Consent Agenda:

a. Approval of Un-paid Claims in the amount of \$2,879.52.

b. Approval of Paid Claims in the amount of \$18.00.

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c. Approval of Library State Aid Fund in the amount of \$8, 841.25.

d. Approval of Actual Payroll Claims in the amount of \$102,016.78, for pay period ending January 5, 2024.

e. Approval of Estimated Payroll Claims in the amount of \$100,271.43, for pay period ending January 19, 2024.

f. Approval of Estimated Payroll Claims in the amount of \$99,465.98, for pay period ending February 2, 2024.

g. Approval of Claim #1124 to Appsmart, CSP, Inc. in the amount of \$464.52, for Microsoft 365 Business.

h. Approval of Claim #122823 to Appsmart, CSP, Inc. in the amount of \$606.29, for Microsoft 365 Business.

i. Approval of Claim #5221 to Sellers Tire in the amount of \$12.00, for tire repair.

j. Approval of Claim #11524 to Joe Church in the amount of \$25.00, for Trustee Fees for Special meeting on December 11, 2023.

k. Approval of Claim #11524FG to Frank Groom in the amount of \$25.00, for Trustee Fees for Special meeting on December 11, 2023.

l. Approval of Claim #11524JJ to Judd Johns in the amount of \$25.00, for Trustee Fees for Special meeting on December 11, 2023.

m. Approval of Claim #11524BP to Brian Peters in the amount of \$25.00, for Trustee Fees for Special meeting on December 11, 2023.

- n. Approval of Claim #11524RW to Randy Witty in the amount of \$25.00, for Trustee Fees for Special meeting on December 11, 2023.
- o. Approval of Claim #101723 to Law Enforcement Psych Services in the amount of \$125.00, for Andrew Wedel, Psychological Evaluation.

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- p. Approval of Claim #103123 to Unifirst in the amount of \$280.24, for Public Works T-Shirts.
- q. Approval of Claim #11524 to Walmart Vendor, Capital One in the amount of \$255.89, for supplies for Christmas luncheon (police department).
- r. Approval of Claim #20093 to Mainer Ford in the amount of \$36,609.00, for the purchase of one (1) 2017 Ford Super Duty F-450 crew cab. (paid from ARPA Funds).
- s. Approval of Claim #20094 to Andy Armstrong in the amount of \$450.00, for Grant Administration on the WWTP Project. (paid from Grant Match Fund).
- t. Approval of Claim #20095 to Andy Armstrong in the amount of \$1,000.00, for Grant Administration on the Heartland Industrial Park. (paid from Grant Match Fund).
- u. Approval of Claim #20096 to Vreeland Taylor & Associates in the amount of \$3,500.00, for Consulting Services for Economic Development and Grant Writing, for December 2023. (paid from Economic Development).
- v. Approval of Claim #20097 to Vreeland Taylor & Associates in the amount of \$3,500.00, for Consulting Services for Economic Development and Grant Writing for January 2024. (paid from Economic Development).

11. **Public Hearing for the purpose of discussing the Bristow's Community Development Block Grant (17041 CDBG 17), Sanitary Sewer System Improvement Project.**
12. **Consideration, discussion, and possible action approving to adopt a Resolution authorizing the Mayor and Staff to sign Closeout Documents related to the City of Bristow's Community Development Block Grant (18548 CDBG 21) for Sanitary Sewer System Improvements.**

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13. **Consideration, discussion, and possible action approving the Manual of Fees.**
14. **Consideration, discussion, and possible action regarding nuisance and dilapidated properties, related strategies for addressing the properties, including, but not limited to activation of an Urban Renewal Authority.**
15. **Presentation regarding "Are you OK" from the Police department,**
16. **Consideration, discussion, and possible action to name the Alley between East 6th Street & East 7th Street the "Bob Grant Way".**
17. **Consideration, discussion, and possible action on an agreement with Guy Engineering for engineering, design, geotech, surveying, and other site-related services on the Northside Development-Cornerstone Property.**
18. **Consideration, discussion, and possible action regarding a Second Amendment to Hospital Development Agreement, by and between the City of Bristow, Oklahoma, the Bristow Hospital Authority, and Carrus Lakeside Hospital, L.L.C.**
19. **Consideration, discussion, and possible action regarding Master Lease Agreements by and between the City of Bristow, Oklahoma, and Tower Point (or its designee or assign, including TPA VII, LLC) regarding leases of property owned by the City of Bristow generally located at 1199 South Maple and 233 West 12th Street, Bristow, Oklahoma.**

20. Consideration, discussion, and possible preview of an Ordinance Amending Section 28-131, "Play Streets, Authority to Establish," and Section 28-233, "Designation of Crosswalks and Safety Zones," to provide flexibility in administration rather than just Council approval.
21. **PROPOSED EXECUTIVE SESSION:** Consideration and possible action to enter into Executive Session for confidential communications and discussions with legal counsel and other staff members as requested and required to discuss the following:
 - a. The possible employment of Ashley Hinshaw as Deputy Treasurer and to place her as a signer at the banks and remove the previous deputy treasurer as authorized by 25 O.S. §307(B)(1).

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22. **PROPOSED ACTION FOLLOWING EXECUTIVE SESSION:** Consideration, discussion, and possible reasonable action, including the following:
 - a. The possible employment of Ashley Hinshaw as Deputy Treasurer and to place her as a signer at the banks and remove the previous deputy treasurer, at a rate of \$14.45, effective January 16, 2024, with a 4-month probation period, as authorized by 25 O.S. §307(B)(1).
23. Report from the Mayor.
24. Report from Department Directors.
25. City Attorney's Report.
26. Comments from Mayor and Council.
27. New Business.
28. Adjourn.

DATE POSTED: JANUARY 12, 2024
TIME POSTED: 12:00 P.M.
POSTED BY: SABRINA MOUNCE