City of Bristow

**Bristow**

*The Woodland Queen*  AGENDA OF A

*EST. 1898* PUBLIC MEETING

**BRISTOW CITY COUNCIL MEETING**

**BRISTOW CITY HALL**

**110 WEST 7TH, BRISTOW, OKLAHOMA 74010**

**7:00 P.M., DECEMBER 5, 2022 (MONDAY)**

**Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the Mayor or the City Attorney, or back to a committee or recommending body. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.**

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Approval of City Council Meeting minutes: November 21, 2022.**
6. **Consideration, discussion and possible approval of the Consent Agenda:**
   1. **Approval of Maintenance Claims in the amount of $163,672.87.**
   2. **Approval of Un-Paid Claims in the amount of $665.57.**

* 1. **Approval of Grant Match Fund in the amount of $1,168.75****.**
  2. **Approval of Actual Payroll Claims in the amount of $86,941.28, for pay period ending November 23, 2022.**
  3. **Approval of Estimated Payroll Claims in the amount of $92,007.59, for pay period ending December 9, 2022.**
  4. **Approval of Estimated Longevity Payroll Claims in the amount of $11,946.71, for pay period ending December 8, 2022.**

* 1. **Approval of Claim #11925 to Parkhill in the amount of $4,200.00 for Administrations. (paid from Airport Account).**

**BRISTOW CITY COUNCIL MEETING CONT.**

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* 1. **Approval of Claim #20061 to Andy Armstrong in the amount of $637.50 for Grant Administration. (Paid from Grant Match Fund)**
  2. **Approval of Claim #20060 to Sign Solutions in the amount of $275.00 for Animal Control Logo.**
  3. **Approval of a Resolution of the City Council of the City of Bristow, Oklahoma, Authorizing Participation in the OMAG Recognition Program. City Attorney**

1. **Consideration, discussion, and possible approval of a final Pay Application to Cherokee Pride Construction Company for the Jones Memorial Airport runway construction project. City Attorney**
2. **Update on the swimming pool and the Construction Management Agreement with Thompson Construction. City Attorney**
3. **Consideration, discussion, and possible approval of a Collective Bargaining Agreement with the Fraternal Order of Police (FOP), Lodge Number 141, for Fiscal Year 2022-2023. Mayor**
4. **Consideration, discussion, and possible approval of a Letter Agreement with Crawford and Associates, an accounting firm specializing in public sector accounting, for a best practices review and related recommendations. City Attorney**
5. **Consideration, discussion, and possible approval of a Resolution of the City Council of the City of Bristow, Oklahoma, and Mayoral Proclamation calling for a Special Election in the City of Bristow on February 14, 2023, for the purpose of submitting a question to the registered voters regarding levy and assessment of an occupancy tax of eight percent (8%) upon the gross proceeds or gross receipts derived from all occupancy; establishing the purpose of the funding; and providing for the conduct of the election by the Creek County Election Board**

**The Council will consider this Resolution and may make revisions/amendments to the Resolution or percentage of the proposed Occupancy Tax, setting out the purpose of the Occupancy Tax, and other revisions/amendments as may be reasonable and proper, including the title of the Tax and the proposed date of the election.**

**BRISTOW CITY COUNCIL MEETING CONT.**

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1. **Consideration, discussion, and possible adoption of Ordinance no. , an Ordinance Amending Chapter 12, Finance and Taxation, Article V of the Bristow Code of Ordinances, levying and assessing an excise tax of eight (8%) on the gross proceeds or gross receipts derived from rents received from the Occupancy of Hotel Rooms all in addition to other taxes, to take effect on July 1, 2023; establishing a title and purpose; providing definitions, including Hotel, Occupancy, Operator, Rent and Transient; establishing exemptions; setting forth operator’s duties and responsibilities, including collecting the tax; requiring registration; providing for filing of returns; providing for payment of the tax; establishing criteria for bonds; establishing penalties and interest; providing for delinquent taxes; establishing an appeals process; requiring records to be kept; providing for refunds; providing for actions to collect the tax; and establishing penalties; providing for approval by a majority of voters voting in the election held for such purposes as required by law; providing for publication; and making provisions severable.**

**The Council will consider this Ordinance and may make revisions/amendments to the Ordinance or percentage of the proposed Occupancy Tax, setting out the purpose of the Occupancy Tax, and other revisions/amendments as may be reasonable and proper, including the title of the Tax and the proposed date of the election.**

1. **City Attorney’s Report**
2. **Comments from Mayor and Council.**
3. **Adjourn.**

**DATE POSTED: DECEMBER 2, 2022**

**TIME POSTED: 3:00 P.M.**

**POSTED BY: SABRINA MOUNCE**